



**DISTRICT AND MUNICIPAL  
COURT JUDGES' ASSOCIATION**

***BOARD MEETING***

**MARCH 12, 2021**

**ZOOM VIDEO  
CONFERENCE**

# DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION SCHEDULE OF BOARD MEETINGS

## 2020-2021

DATE	TIME	MEETING LOCATION
<i>Friday, July 10, 2020</i>	12:30 – 3:30 p.m.	ZOOM Video Conference
<i>Friday, Aug. 14, 2020</i>	12:30 – 3:30 p.m.	ZOOM Video Conference
<del><i>Sunday, Sept. 13, 2020</i></del> <i>Friday, Sept. 11, 2020</i>	9:00 a.m. – 12:00 p.m. 12:30 – 3:30 p.m.	2020 Annual Judicial Conference, Spokane, WA ZOOM Video Conference
<i>Friday, Oct. 9, 2020</i>	12:30 – 3:30 p.m.	<del>AOC SeaTac Office Center</del> ZOOM Video Conference
<i>Friday, Nov. 13, 2020</i>	12:30 – 3:30 p.m.	<del>AOC SeaTac Office Center</del> ZOOM Video Conference
<i>Friday, Dec. 4, 2020</i>	12:30 – 3:30 p.m.	ZOOM Video Conference
<i>Friday, Jan. 8, 2021</i>	12:30 – 3:30 p.m.	<del>AOC SeaTac Office Center</del> ZOOM Video Conference
<del><i>Friday, Feb. 12, 2021</i></del> <b>CANCELLED</b>	<del>12:30 – 3:30 p.m.</del>	<del>AOC SeaTac Office Center</del> ZOOM Video Conference
<i>Friday, March 12, 2021</i>	12:30 – 3:30 p.m.	<del>AOC SeaTac Office Center</del> ZOOM Video Conference
<i>Friday, April 9, 2021</i>	12:30 – 3:30 p.m.	<del>AOC SeaTac Office Center</del> ZOOM Video Conference
<i>Friday, May 7, 2021</i>	Bd Mtg: 1:00-2:00 p.m. Retreat: 2:00-5:00 p.m.	DMCJA Board Retreat, ZOOM Video Conference
<i>June 2021 – TBD</i>	9:00 a.m. – 12:00 p.m.	DMCJA Spring Program, Location: TBD

AOC Staff: Stephanie Oyler

Updated: March 2, 2021



**DMCJA BOARD MEETING**  
**FRIDAY, MARCH 12, 2021**  
**12:30 PM – 3:30 PM**  
**ZOOM VIDEO CONFERENCE**

**PRESIDENT MICHELLE GEHLSSEN**

**AGENDA**

**PAGE**

**Call to Order**

**Poem Reading and Breakout Sessions – Judge Willie Gregory**

**1. General Business**

A. Minutes for January 8, 2021 and January 29, 2021 Special Meeting	1
B. Treasurer & Special Fund Reports for February	8
C. Treasurer & Special Fund Reports for January	24
D. Standing Committee Reports	
1. Rules Committee – January 27, 2021 and December 9, 2020 Minutes	37
2. Diversity Committee	
a. Pro Tem Training (see attached flyer)	43
3. Legislative Committee	
4. Nominating Committee (see sample ballot)	44
E. Judicial Information System (“JIS”) Report – Ms. Vicky Cullinane	
F. CLJ-CMS Project and Rules for E-filing – Judge Kimberly Walden	

**2. Liaison Reports**

- A. Administrative Office of the Courts (**AOC**) – Dawn Marie Rubio, State Court Administrator
- B. Board for Judicial Administration (**BJA**) – Judge Mary Logan, Judge Dan Johnson, Judge Tam Bui, and Judge Rebecca Robertson
- C. District and Municipal Court Management Association (**DMCMA**) – Patricia Kohler, President
- D. Misdemeanant Probation Association (**MPA**) – Stacie Scarpaci, Representative
- E. Superior Court Judges’ Association (**SCJA**) – Judge David Estudillo, President-Elect
- F. Washington State Association for Justice (**WSAJ**) – Mark O’Halloran, Esq.
- G. Washington State Bar Association (**WSBA**) – Bryn Peterson, Esq.

**3. Action**

A. Proposal from the DMCJA Rules Committee regarding amending CRLJ 43 – Judge Jeffrey Goodwin and Ms. J Benway	45
B. Proposal from the DMCJA Rules Committee regarding amending GR 22 – Judge Jeffrey Goodwin and Ms. J Benway	48

**4. Discussion**

A. Options for Funds Surplus – Judge Smith	
B. Ad Hoc Committee Examining Ethics Advisory Opinion 20-07 (Update) – Judge Sam Meyer	55
C. DMCJA Rules Committee Update on Draft ARLJ 14 – Judge Jeffrey Goodwin and Ms. J Benway	58
D. DMCJA Rules Committee Report re Rules Published for Comment – Judge Jeffrey Goodwin and Ms. J Benway	61

<p>E. Resolution for the Racial Justice Consortium Contribution from DMCJA – Judge Jeffrey Smith</p> <p>F. Funding Request for the 2021 MPA Annual Conference – Ms. Stacie Scarpaci</p> <p>G. Forming Budget Subcommittee to Draft Balanced Budget Recommendation – Judge Charles Short</p> <p>H. Long Range Planning – Commissioner Rick Leo</p>	<p>66</p> <p>67</p> <p>69</p>
<p><b>5. Information</b></p> <p>A. <a href="#">BJA Innovating Justice Award</a>: To nominate someone for this award, please use the attached Award Nomination Form. Nominations will be received on an ongoing basis and should be received by the following dates to be considered for the next selection process:</p> <ul style="list-style-type: none"> <li>• March 29, 2021</li> <li>• June 1, 2021</li> </ul> <p>B. New DMCJA Appointments to External Committees:</p> <p>1. N/A for March 2021</p> <p>C. DMCJA Action Requested Memo: Court Funding and HB 1320</p>	<p>73</p>
<p><b>6. Other Business</b></p> <p>A. The next DMCJA Board Meeting is scheduled for Friday, April 9, 2021, from 12:30 p.m. to 3:30 p.m., via Zoom video conference.</p>	
<p><b>7. Adjourn</b></p>	

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**DMCJA Board of Governors Meeting**  
**Friday, January 8, 2021, 12:30 p.m. – 3:30 p.m.**  
**Zoom Video Conference**

**MEETING MINUTES**

**Members Present:**

Chair, Judge Michelle Gehlsen  
Judge Anita Crawford-Willis  
Judge Thomas Cox  
Judge Robert Grim  
Judge Drew Ann Henke  
Judge Tyson Hill  
Commissioner Rick Leo  
Judge Aimee Maurer  
Judge Kevin Ringus  
Judge Charles Short  
Judge Jeffrey Smith  
Judge Laura Van Slyck  
Judge Karl Williams

**Members Absent:**

Judge Samuel Meyer  
Commissioner Paul Wohl

**Guests:**

Judge Mary Logan, BJA Representative  
Judge Rebecca Robertson, BJA Representative  
Judge David Estudillo, SCJA  
Judge David Ebenger  
Judge Jeffrey Goodwin  
Judge Kimberly Walden  
Judge N. Scott Stewart  
Commissioner/Administrator Terri Cooper  
Margaret Fisher  
Margaret Yetter, DMCMA  
Kris Thompson, DMCMA

**AOC Staff:**

Stephanie Oyler, Primary DMCJA Staff  
Susan Goulet, Court Program Specialist  
J Benway, Legal Services  
Shannon Hinchcliffe, Legal Services  
Vicky Cullinane, Business Liaison  
Dirk Marler, AOC  
Cat Robinson, AOC Project Manager  
Dexter Mejia, AOC Court Business Office Manager

**CALL TO ORDER**

Judge Gehlsen, District and Municipal Court Judges' Association (DMCJA) President, noted a quorum was present and called the DMCJA Board of Governors (Board) meeting to order at 12:32 p.m. Judge Gehlsen asked attendees to introduce themselves.

**GENERAL BUSINESS**

A. Minutes

The Board moved, seconded, and passed a vote (M/S/P) to approve the Board Meeting Minutes for December 4, 2020.

B. Special Guest Margaret Fisher was honored for 40 years of Public Legal Education Service in Recognition for her Passion, Unconditional Commitment and making an Extraordinary Difference in the World. Ms. Fisher discussed the purpose of the Street Law program and some of the impacts of the programs. Judge Stewart, Judge Crawford-Willis, Judge Ringus, Judge Henke, Judge Smith, and Commissioner Cooper gave kind words about Ms. Fisher's work and achievements.

## BREAK OUT SESSIONS

- C. Discussion Question (break out rooms; pick a spokesperson to report back to the group):
1. *What are you doing differently due to the pandemic (innovation, helpful tip, etc.) that is helping your court?*

Group 1 – Judge Smith reported that one court retrofitted their courtroom with audio and visual updates. Another court sends notifications that people can appear in person or on Zoom, and people are responding by attending virtually more often. One court is having staff meetings once a week as a check-in on how people are doing—spirits of staff remain high. They discussed the fact that this pandemic is affecting people differently, but everyone needs to stay vigilant and recognize the importance of collaboration to solve problems.

Group 2 – Judge Goodwin reported that their discussion focused on where we go from here; how much of what we are doing now will change how the court system functions. It provides a lot of opportunities to see what works and what doesn't in small courts and large courts.

Group 3 – Judge Short reported about the transition to working online and the challenge of the backlog of trials; the online hearings; and the need for grace, kindness, and patience in the current situation. One court has weekly town hall meetings; previously they met several times a week when the pandemic situation was quickly changing.

Group 4 – Commissioner Leo discussed inspiring things that have happened; for example, successful defendants that are on deferred prosecutions, using interpreters over Zoom and tackling problems related to sending information to the person and interpreter, and finding innovations and teamwork to solve problems.

Group 5 – Judge Grim reported that they spent time talking about *State v. Gelinis* and the impact on issuance of bench warrants. They discussed problem solving related to signing documents and trial continuance orders.

Further discussion was had on *State v. Gelinis*, and CrRLJ 3.4, and Judge Gehlsen advised that there will be a webinar on the subject.

INTRODUCTION: Judge Gehlsen briefly introduced the new DMCJA Court Association Coordinator, Stephanie Oylar. Stephanie most recently worked as a Management Analyst in the Contracts & Initiatives Unit with the Department of Licensing.

## GENERAL BUSINESS

- D. Treasurer's Report  
M/S/P to approve the Treasurer's Report. Jeff Smith stated that the audit is almost complete; 25% of dues were collected in the first month; halfway through the year and halfway through the budget.
- E. Judicial Information Systems (JIS) Report  
Ms. Cullinane ceded her time to Judge Walden's presentation to later on the agenda.
- F. Special Fund Report  
M/S/P to approve the Special Fund Report for both November 2020 and December 2020.

G. Standing Committee Reports

1. *Rules Committee - agenda item continued to Judge Goodwin's presentation.*

2. *Diversity Committee*

Judge Short reported on the letter sent to the Association regarding this year's pro-tem training. This happens every two years; last year COVID-19 delayed it. They will be holding the training virtually this year over three days, February 26, March 5, and March 12 instead of two full in-person days. Judge Williams reported that staff is diligently working on a survey and reported on some of the challenges.

3. *Legislative Committee*

Judge Ringus reported that they have been meeting with members of the House and Senate, and they are preparing for the first executive committee meeting of the session on Monday, January 11.

**LIAISON REPORTS**

A. Administrative Office of the Courts AOC

Ms. Rubio was not present and did not report.

B. Board for Judicial Administration (BJA)

Judge Logan reported that BJA had a robust discussion regarding court security, a change in the prioritization, and might move it on for approval. The last meeting was in November. Judge Robertson reported that due to priorities changing and the COVID-19 impacts to the legislative session, the Trial Court Security Committee withdrew their budget request and will re-submit the proposal in the next biennium.

C. District and Municipal Court Management Association (DMCMA)

Ms. Thompson reported in place of Ms. Patricia Kohler. In December, DMCMA sponsored two sessions on implicit bias taught by Commissioner Lack, garnering 500+ attendees. DMCMA is planning their May conference and are updating their model court administrator job description, last updated in 2003.

D. Misdemeanant Probation Association (MPA)

Ms. Scarpaci was not present but sent in notes in advance that MPA had no update for today.

E. Superior Court Judges' Association (SCJA)

Judge Estudillo reported that they are in full swing getting ready for legislative session. He mentioned a bill of interest regarding automatic felon reinstatement of firearms. They obtained a 30-day Governor proclamation that delays the repeal of RCW 26.10 and anticipate a further delay of six months. The SCJA committees continue their work to address structural racism.

F. Washington State Association for Justice (WSAJ)

Mr. Malcolm was not present and did not report.

G. Washington State Bar Association (WSBA)

Ms. Hunter was not present and did not report.

**DISCUSSION**

A. CLJ-CMS Project and Rules for E-filing

Judge Walden gave a brief history and status of the CLJ-CMS Project. Pilot courts have been chosen: Gig Harbor Municipal, Fircrest/Ruston Municipal, Tacoma Municipal, and Pierce County District Court.

Spring 2021, pilot courts will begin and will need to have a mandatory e-Filing court rule; she explained the e-Filing model in detail. One of the incredible benefits is that e-Filed documents will be available and searchable through the new case management system. Questions were posed about costs per filing vs. costs of filing via envelope. A bundle of documents filed in a particular case at a particular time constitutes a “filing.” Judge Walden discussed future plans to support courts that don’t have dedicated IT support. The rollout of the schedule will begin with pilot implementation in 2021, and then regionally. Hubs will be established within the regions to support the rollout.

Immediate next steps involve each court adopting a mandatory e-Filing local rule and a model rule. Right now GR 30 allows courts to offer an optional e-Filing method.

Judge Williams asked whether an attorney could buy a subscription to file limitlessly. Mr. Marler mentioned that they can establish an account, but there is not a flat rate subscription. A discussion about superior court e-Filing was had.

While e-Filing is the wave of the future and the benefits are positive, members gave feedback that education will be key as a mandatory rule will require now mandatory new filing fees.

Based on the discussion, there were no objections to the course that the CLJ-CMS Steering Committee has suggested, which is to circulate a model local court rule that pilot courts and other courts could use as a basis for their local e-Filing court rule. This will relieve the Rules Committee of a substantive role in drafting or presenting local or statewide rules. The Rules Committee is still welcome to give feedback or raise issues as they deem appropriate.

**B. DMCJA Rules Committee Update on Court Rule Amendments Effective in February**

Judge Goodwin gave updates on several rules that become effective February 1, 2021. CrRLJ 3.4 changes the requirements related to when a defendant’s personal appearance is required. On December 30, 2020, *State v. Gelinis* was ordered published by Division I, Court of Appeals (previously it had been an unpublished opinion). Members are having vigorous discussions regarding recently adopted CrRLJ 3.4 and implementation issues related to the version passed along with the recent Division I opinion. Members are interested in suggesting revisions and looking at the rule and case in more detail.

Judge Goodwin advised that the following become effective February 1, 2021, but do not have significant impact to the courts of limited jurisdiction: Indigent Defense Standards for Mental Health, CrRLJ 3.1, CrR 3.1, JuCR 9.2, and New MRP 2.1—Mental Health Guidelines.

Additionally, changes to CrRLJ 8.2 allow for a motion for reconsideration to be governed by CRLJ 59.

Other recently-adopted rules that may be challenging for courts to immediately implement include: (1) GR 7, which requires a more rigorous process related to local court rules; and (2) GR 11.3 and 11.4, which were recommendations from the Interpreter’s Commission and adopted without the opportunity for comment.

Judge Goodwin reported that he attended the last meeting of the Interpreter Commission Issues Committee, and he anticipates further review based on the discussion. GR 11.3 applies to remote interpreting, and the language in the amended rule is broad and may present implementation problems. Specifically, GR 11.3(f) places the burden on the court to provide several things to the interpreter in advance of the hearing. Judge Goodwin provided a memorandum to Judge Antosz, Chair of the Issues Committee, on the challenges to implementation. GR 11.4 establishes standards for interpreter time that will present fiscal challenges to the courts of limited jurisdictions.



Judge Goodwin reported generally that the Rules Committee continues to look at CrRLJ 3.4, GR 11.3, and 11.4, as well as electronic exchange of documents under CRLJ 5.

Ms. Benway, Rules Committee staff, updated the Board on the passage of CrRLJ 1.3, GR 29, CR 30, and GR 30.

C. Proposal from the DMCJA Rules Committee regarding amending CRLJ 43 – (move to February action)

D. Proposal from the DMCJA Rules Committee regarding amending GR 22 – (move to February action)

E. Possible Financial Contribution to the Racial Justice Consortium – (move to February discussion)

Judge Gehlsen explained the purpose of the Racial Justice Consortium and the request from Justice Yu that DMCJA make a financial contribution. Questions were raised about making a contribution, how the funds would be spent, DMCJA's action plan and if the funding request will be one-time or annual. Item will be carried to February meeting.

## INFORMATION

Judge Gehlsen brought the following informational items to the Board's attention via the written materials.

A. 2020 DMCJA Annual Report

B. [BJA Innovating Justice Award](#): To nominate someone for this award, please use the attached Award Nomination Form. Nominations will be received on an ongoing basis and should be submitted by the following dates to be considered for the next selection process:

- January 4, 2021
- March 29, 2021
- June 1, 2021

C. New DMCJA Appointments to External Committees:

1. Civic Learning Council: Judge David Larson, Federal Way Municipal Court
2. Minority & Justice Commission: Judge Karl Williams, Pierce County District Court
3. Pattern Forms Committee: Judge W.H. "Bill" Hawkins, Island County District Court
4. WSBA Court Rules and Procedures Committee: Judge Jeffrey Goodwin, Snohomish County District Court

D. Bench Warrant Suspension Letter from DMCJA

## OTHER BUSINESS

The next DMCJA Board Meeting is scheduled for February 12, 2021, from 12:30 p.m. to 3:30 p.m., via Zoom video conference.

The meeting was adjourned at 3:22 p.m.



**DMCJA Board of Governors Meeting**  
**Friday, January 29, 2021, 12:00 p.m. – 1:00 p.m.**  
**ZOOM Video Conference**

**“SPECIAL MEETING” MINUTES**

**Members Present:**

Chair, Judge Michelle Gehlsen  
Judge Anita Crawford-Willis  
Judge Drew Ann Henke  
Commissioner Rick Leo  
Judge Aimee Maurer  
Judge Samuel Meyer  
Judge Kevin Ringus  
Judge Charles Short  
Judge Jeffrey Smith  
Judge Laura Van Slyck  
Judge Karl Williams  
Commissioner Paul Wohl

**AOC Staff:**

Stephanie Oyler

**Members Absent:**

Judge Thomas Cox  
Judge Robert Grim  
Judge Tyson Hill

**CALL TO ORDER**

Judge Gehlsen, District and Municipal Court Judges’ Association (DMCJA) President, noted a quorum was present and called the DMCJA Board of Governors (Board) special meeting to order at 12:03 p.m. Judge Gehlsen noted that this special meeting was called to determine whether the DMCJA should make a financial contribution to the Racial Justice Consortium in response to a request from Justice Mary Yu.

**DISCUSSION**

Judge Gehlsen briefly explained the background of the request and opened the discussion, which is summarized as follows:

Members noted the Association’s commitment to racial justice and recognized that the funds would be well spent on an important cause. DMCJA published a letter on November 25, 2020, stating that “Identifying and Eliminating Systemic Racism in our Justice System” is DMCJA’s first priority.

Members expressed concerns about the source of the funds. There was discussion about the possibility of contributing as individuals or utilizing the DMCJA Special Fund since those funds are personal contributions and not public funds.

Judge Gehlsen suggested that she and DMCJA staff speak to Dirk Marler from AOC to request guidance on the details of making a contribution. Members suggested a resolution to memorialize the Board’s intentions for a contribution. Judge Smith offered to draft the resolution.

**ACTION**

The Board moved, seconded, and passed unanimously the following motion:

*As an organization, DMCJA commits to donating \$5,000 from the Special Fund to the Racial Justice Consortium in accordance with DMCJA bylaws and policies, with a resolution to follow.*

**ADJOURN**

The meeting was adjourned at approximately 12:38 p.m.

**Christina E Huwe**  
**Pierce County Bookkeeping**  
1504 58<sup>th</sup> Way SE  
Auburn, WA 98092  
Phone (360) 710-5937  
E-Mail: piercecountybookkeeping@outlook.com

SUMMARY OF REPORTS

**WASHINGTON STATE  
DISTRICT AND MUNICIPAL COURT JUDGES'  
ASSOCIATION**

For the Period Ending February 28th, 2021

Please find attached the following reports for you to review:

- Statement of Financial Position
- Monthly Statement of Activities.
- Bank Reconciliation Reports
- Transaction Detail Report (year-to-date)
- Special Fund Bank Statement
- Current Budget Balance

Please contact me if you have any questions regarding the attached.

**PLEASE BE SURE TO KEEP FOR YOUR RECORDS**

**Washington State District And Municipal Court Judges Assoc.**  
**Statement of Financial Position**  
As of February 28, 2021

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	Feb 28, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Bank of America - Checking	26,887
Bank of America - Savings	264,019
Washington Federal	43,907
<b>Total Checking/Savings</b>	334,813
<b>Total Current Assets</b>	334,813
<b>Fixed Assets</b>	
Accumulated Depreciation	(703)
Computer Equipment	579
<b>Total Fixed Assets</b>	(124)
<b>Other Assets</b>	
Prepaid Expenses	18,667
<b>Total Other Assets</b>	18,667
<b>TOTAL ASSETS</b>	<b>353,355</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	353,355
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>353,355</b>

**Washington State District And Municipal Court Judges Assoc.**  
**Statement of Activities**  
For the Eight Months Ending February 28, 2021

	<u>Jul 20</u>	<u>Aug 20</u>	<u>Sep 20</u>	<u>Oct 20</u>	<u>Nov 20</u>	<u>Dec 20</u>	<u>Jan 21</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
Interest Income	20	20	16	13	11	11	11
Membership Revenue	0	0	0	0	0	0	62,108
<b>Total Income</b>	<u>20</u>	<u>20</u>	<u>16</u>	<u>13</u>	<u>11</u>	<u>11</u>	<u>62,118</u>
<b>Gross Profit</b>	20	20	16	13	11	11	62,118
<b>Expense</b>							
Special Fund Expense	0	0	0	29	0	0	0
Prior Year Budget Expense	0	2,600	0	1,252	0	0	82
Audit	0	0	0	0	0	0	8,000
Board Meeting Expense	0	0	0	490	0	0	0
Bookkeeping Expense	0	536	318	318	318	318	318
Conference Calls	0	0	0	0	0	0	93
Judicial Assistance Committee	0	0	1,200	0	0	2,150	100
Legislative Committee	0	0	0	735	0	0	0
Legislative Pro-Tem	245	0	245	0	210	245	490
Lobbyist Contract	6,667	6,667	6,667	6,667	6,667	6,667	6,667
President Expense	0	0	0	245	0	213	328
Pro Tempore (Chair Approval)	0	0	0	0	0	0	394
Professional Services	0	700	0	0	250	0	0
Treasurer Expense and Bonds	0	0	10	0	0	0	0
Insurance Expense	0	0	0	0	3,715	0	0
<b>Total Expense</b>	<u>6,912</u>	<u>10,503</u>	<u>8,440</u>	<u>9,736</u>	<u>11,160</u>	<u>9,593</u>	<u>16,472</u>
<b>Net Ordinary Income</b>	<u>(6,891)</u>	<u>(10,482)</u>	<u>(8,424)</u>	<u>(9,722)</u>	<u>(11,149)</u>	<u>(9,582)</u>	<u>45,647</u>
<b>Net Income</b>	<u><u>(6,891)</u></u>	<u><u>(10,482)</u></u>	<u><u>(8,424)</u></u>	<u><u>(9,722)</u></u>	<u><u>(11,149)</u></u>	<u><u>(9,582)</u></u>	<u><u>45,647</u></u>

Washington State District And Municipal Court Judges Assoc.

Statement of Activities

For the Eight Months Ending February 28, 2021

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	<u>Feb 21</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
Interest Income	10	112
Membership Revenue	49,788	111,895
Total Income	<u>49,797</u>	<u>112,007</u>
Gross Profit	49,797	112,007
Expense		
Special Fund Expense	0	29
Prior Year Budget Expense	0	3,934
Audit	0	8,000
Board Meeting Expense	1,057	1,547
Bookkeeping Expense	318	2,444
Conference Calls	16	109
Judicial Assistance Committee	0	3,450
Legislative Committee	0	735
Legislative Pro-Tem	245	1,679
Lobbyist Contract	6,667	53,333
President Expense	194	981
Pro Tempore (Chair Approval)	0	394
Professional Services	150	1,100
Treasurer Expense and Bonds	0	10
Insurance Expense	0	3,715
Total Expense	<u>8,647</u>	<u>81,460</u>
Net Ordinary Income	<u>41,151</u>	<u>30,546</u>
Net Income	<u><u>41,151</u></u>	<u><u>30,546</u></u>

## Washington State District And Municipal Court Judges Assoc.

## Reconciliation Detail

Bank of America - Checking, Period Ending 02/28/2021

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						68,100.16
<b>Cleared Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Check	01/26/2021		Fruci & Associates II...	X	-8,000.00	-8,000.00
Check	02/01/2021		Melanie Stewart	X	-2,000.00	-10,000.00
Check	02/05/2021		Pierce County Book...	X	-318.00	-10,318.00
Check	02/10/2021		King County District ...	X	-244.92	-10,562.92
Check	02/10/2021		Dino W Traverso, PL...	X	-150.00	-10,712.92
Check	02/19/2021		AOC	X	-93.33	-10,806.25
Transfer	02/24/2021			X	-80,000.00	-90,806.25
Total Checks and Payments					-90,806.25	-90,806.25
<b>Deposits and Credits - 7 items</b>						
Deposit	02/03/2021			X	420.00	420.00
Deposit	02/03/2021			X	4,865.00	5,285.00
Deposit	02/03/2021			X	9,555.00	14,840.00
Deposit	02/12/2021			X	5,425.00	20,265.00
Deposit	02/12/2021			X	7,630.00	27,895.00
Deposit	02/12/2021			X	16,957.50	44,852.50
Deposit	02/19/2021			X	4,935.00	49,787.50
Total Deposits and Credits					49,787.50	49,787.50
Total Cleared Transactions					-41,018.75	-41,018.75
Cleared Balance					-41,018.75	27,081.41
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Check	02/25/2021		Sondra Hahn		-104.99	-104.99
Check	02/25/2021		Judy Ly		-89.35	-194.34
Total Checks and Payments					-194.34	-194.34
Total Uncleared Transactions					-194.34	-194.34
Register Balance as of 02/28/2021					-41,213.09	26,887.07
<b>New Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Check	03/01/2021		Melanie Stewart		-2,000.00	-2,000.00
Check	03/03/2021		Pierce County Book...		-318.00	-2,318.00
Check	03/03/2021		King County District ...		-244.90	-2,562.90
Check	03/05/2021		Susanna Neil Kanth...		-1,500.00	-4,062.90
Total Checks and Payments					-4,062.90	-4,062.90
<b>Deposits and Credits - 2 items</b>						
Deposit	03/01/2021				2,240.00	2,240.00
Deposit	03/01/2021				8,190.00	10,430.00
Total Deposits and Credits					10,430.00	10,430.00
Total New Transactions					6,367.10	6,367.10
<b>Ending Balance</b>					<b>-34,845.99</b>	<b>33,254.17</b>



Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Bank of America - Savings, Period Ending 02/28/2021

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						184,017.39
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 2 items</b>						
Transfer	02/24/2021			X	80,000.00	80,000.00
Deposit	02/26/2021			X	1.52	80,001.52
Total Deposits and Credits					80,001.52	80,001.52
Total Cleared Transactions					80,001.52	80,001.52
Cleared Balance					80,001.52	264,018.91
Register Balance as of 02/28/2021					80,001.52	264,018.91
<b>Ending Balance</b>					<b>80,001.52</b>	<b>264,018.91</b>

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
**July 2020 through February 2021**

Type	Date	Num	Name	Memo	Amount	Balance
<b>Bank of America - Checking</b>						
Check	07/01/2020		Melanie Stewart	July Payment	(2,000.00)	(2,000.00)
Check	07/31/2020		King County District C...	Judge Michelle Gehlsen 7-10-20	(244.90)	(2,244.90)
Check	08/03/2020		Melanie Stewart	August invoice 4818	(2,000.00)	(4,244.90)
Check	08/14/2020		Pierce County Bookke...	June invoice 1000	(318.00)	(4,562.90)
Check	08/14/2020		Pierce County Bookke...	July invoice 1002	(218.00)	(4,780.90)
Check	08/20/2020		Dino W Traverso, PLLC	Invoice 19729 2019 Tax return	(700.00)	(5,480.90)
Check	08/20/2020		AOC	Conference Calls for June	(194.88)	(5,675.78)
Check	08/21/2020		Superior Court Judge...	1/2 of unused balance	(2,405.00)	(8,080.78)
Check	09/01/2020		Melanie Stewart	September payment	(2,000.00)	(10,080.78)
Check	09/11/2020		Susanna Neil Kanther...	July/Aug/Sept	(1,200.00)	(11,280.78)
Check	09/15/2020		Pierce County Bookke...	August Invoice 1020	(318.00)	(11,598.78)
Check	09/21/2020		Sharon Harvey	Corp License Renewal	(10.00)	(11,608.78)
Check	09/29/2020		King County District C...	Judge Valerie Bouffiuou 8/25/20	(244.90)	(11,853.68)
Check	10/01/2020		King County District C...	9/15/20 Pro Tem Judge Nguyen	(244.90)	(12,098.58)
Check	10/01/2020		King County District C...	9/11 Judge Powell / 9/11 Judg...	(489.80)	(12,588.38)
Check	10/01/2020		Melanie Stewart	October payment	(2,000.00)	(14,588.38)
Check	10/14/2020		Pierce County Bookke...	Invoice 1050 for September	(318.00)	(14,906.38)
Check	10/14/2020		AOC	Special fund expense	(29.45)	(14,935.83)
Check	10/21/2020		King County District C...	Pro Tem Valerie Bouffiuou 10-9-...	(489.80)	(15,425.63)
Check	10/21/2020		King County District C...	9/22/20 Pro Tem Judge Gehlsen	(244.90)	(15,670.53)
Check	10/26/2020		4imprint	President Line item from 2019-...	(1,252.12)	(16,922.65)
Check	11/02/2020		Melanie Stewart	November payment	(2,000.00)	(18,922.65)
Check	11/09/2020		Snohomish Co. Distric...	DMCMA meeting 10/22/20	(210.00)	(19,132.65)
Check	11/09/2020		Pierce County Bookke...	October Invoice	(318.00)	(19,450.65)
Check	11/12/2020		Travelers Insurance		(3,715.00)	(23,165.65)
Check	11/13/2020		Dino W Traverso, PLLC	Invoice 20296	(250.00)	(23,415.65)
Check	12/01/2020		Melanie Stewart	November payment	(2,000.00)	(25,415.65)
Transfer	12/02/2020			Funds Transfer	5,000.00	(20,415.65)
Check	12/09/2020		Tags Awards & Speci...	President Expense	(101.74)	(20,517.39)
Check	12/09/2020		Pierce County Bookke...	November invoice	(318.00)	(20,835.39)
Check	12/17/2020		Susanna Neil Kanther...		(2,150.00)	(22,985.39)
Check	12/17/2020		King County District C...	11/30/20	(244.90)	(23,230.29)
Check	12/24/2020		Tags Awards & Speci...	President Expense	(111.59)	(23,341.88)
Check	01/01/2021		Melanie Stewart	November payment	(2,000.00)	(25,341.88)
Check	01/09/2021		Michelle Gehlsen		(327.94)	(25,669.82)
Transfer	01/11/2021			Funds Transfer	5,000.00	(20,669.82)
Check	01/12/2021		Okanogan County Dis...		(394.38)	(21,064.20)
Check	01/12/2021		Susanna Neil Kanther...		(100.00)	(21,164.20)
Check	01/12/2021		Tags Awards & Speci...		(82.05)	(21,246.25)
Check	01/12/2021		AOC		(92.86)	(21,339.11)
Check	01/15/2021		Pierce County Bookke...		(318.00)	(21,657.11)
Deposit	01/19/2021			Deposit	4,042.50	(17,614.61)
Deposit	01/19/2021			Deposit	11,620.00	(5,994.61)
Deposit	01/19/2021			Deposit	6,160.00	165.39
Check	01/19/2021		King County District C...		(1,469.40)	(1,304.01)
Check	01/26/2021		Fruci & Associates II, ...	Audit	(8,000.00)	(9,304.01)
Deposit	01/28/2021			Deposit	17,500.00	8,195.99
Deposit	01/28/2021			Deposit	1,400.00	9,595.99
Deposit	01/28/2021			Deposit	2,100.00	11,695.99
Deposit	01/28/2021			Deposit	700.00	12,395.99
Deposit	01/28/2021			Deposit	10,500.00	22,895.99
Deposit	01/28/2021			Deposit	7,140.00	30,035.99
Deposit	01/28/2021			Deposit	945.00	30,980.99
Check	02/01/2021		Melanie Stewart	February Contract payment	(2,000.00)	28,980.99
Deposit	02/03/2021			Deposit	9,555.00	38,535.99
Deposit	02/03/2021			Deposit	4,865.00	43,400.99
Deposit	02/03/2021			Deposit	420.00	43,820.99
Check	02/05/2021		Pierce County Bookke...		(318.00)	43,502.99
Check	02/10/2021		King County District C...		(244.92)	43,258.07
Check	02/10/2021		Dino W Traverso, PLLC		(150.00)	43,108.07
Deposit	02/12/2021			Deposit	7,630.00	50,738.07
Deposit	02/12/2021			Deposit	5,425.00	56,163.07
Deposit	02/12/2021			Deposit	16,957.50	73,120.57
Deposit	02/19/2021			Deposit	4,935.00	78,055.57
Check	02/19/2021		AOC		(93.33)	77,962.24
Transfer	02/24/2021			Funds Transfer	(80,000.00)	(2,037.76)

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
**July 2020 through February 2021**

Type	Date	Num	Name	Memo	Amount	Balance
Check	02/25/2021		Sondra Hahn		(104.99)	(2,142.75)
Check	02/25/2021		Judy Ly		(89.35)	(2,232.10)
Total Bank of America - Checking					(2,232.10)	(2,232.10)
<b>Bank of America - Savings</b>						
Deposit	07/31/2020			Interest	1.64	1.64
Deposit	08/31/2020			Interest	1.64	3.28
Deposit	09/30/2020			Interest	1.59	4.87
Deposit	10/31/2020			Interest	1.64	6.51
Deposit	11/30/2020			Interest	1.59	8.10
Transfer	12/02/2020			Funds Transfer	(5,000.00)	(4,991.90)
Deposit	12/31/2020			Interest	1.60	(4,990.30)
Transfer	01/11/2021			Funds Transfer	(5,000.00)	(9,990.30)
Deposit	01/31/2021			Interest	1.58	(9,988.72)
Transfer	02/24/2021			Funds Transfer	80,000.00	70,011.28
Deposit	02/26/2021			Interest	1.52	70,012.80
Total Bank of America - Savings					70,012.80	70,012.80
<b>Washington Federal</b>						
Deposit	07/31/2020			Interest	18.56	18.56
Deposit	08/31/2020			Interest	18.56	37.12
Deposit	09/30/2020			Interest	14.02	51.14
Deposit	10/31/2020			Interest	11.69	62.83
Deposit	11/30/2020			Interest	8.99	71.82
Deposit	12/31/2020			Interest	9.29	81.11
Deposit	01/31/2021			Interest	9.32	90.43
Deposit	02/28/2021			Interest	8.42	98.85
Total Washington Federal					98.85	98.85
<b>Due from the King County Court</b>						
Check	01/19/2021		King County District C...	David Ruzumna 12-16-20 Pauli...	979.60	979.60
Check	02/10/2021		King County District C...	Overpayment	(979.60)	0.00
Total Due from the King County Court					0.00	0.00
<b>Prepaid Expenses</b>						
General...	07/31/2020	CEH		1/12 of Contract	(4,666.66)	(4,666.66)
General...	08/31/2020	CEH		1/12 of Contract	(4,666.66)	(9,333.32)
General...	09/30/2020	CEH		1/12 of Contract	(4,666.66)	(13,999.98)
General...	10/31/2020	CEH		1/12 of Contract	(4,666.66)	(18,666.64)
General...	11/30/2020	CEH		1/12 of Contract	(4,666.66)	(23,333.30)
General...	12/31/2020	CEH		1/12 of Contract	(4,666.66)	(27,999.96)
General...	01/31/2021	CEH		1/12 of Contract	(4,666.66)	(32,666.62)
General...	02/28/2021	CEH		1/12 of Contract	(4,666.66)	(37,333.28)
Total Prepaid Expenses					(37,333.28)	(37,333.28)
<b>Interest Income</b>						
Deposit	07/31/2020			Interest	(1.64)	(1.64)
Deposit	07/31/2020			Interest	(18.56)	(20.20)
Deposit	08/31/2020			Interest	(1.64)	(21.84)
Deposit	08/31/2020			Interest	(18.56)	(40.40)
Deposit	09/30/2020			Interest	(1.59)	(41.99)
Deposit	09/30/2020			Interest	(14.02)	(56.01)
Deposit	10/31/2020			Interest	(1.64)	(57.65)
Deposit	10/31/2020			Interest	(11.69)	(69.34)
Deposit	11/30/2020			Interest	(1.59)	(70.93)
Deposit	11/30/2020			Interest	(8.99)	(79.92)
Deposit	12/31/2020			Interest	(1.60)	(81.52)
Deposit	12/31/2020			Interest	(9.29)	(90.81)
Deposit	01/31/2021			Interest	(9.32)	(100.13)
Deposit	01/31/2021			Interest	(1.58)	(101.71)
Deposit	02/26/2021			Interest	(1.52)	(103.23)
Deposit	02/28/2021			Interest	(8.42)	(111.65)
Total Interest Income					(111.65)	(111.65)

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
**July 2020 through February 2021**

Type	Date	Num	Name	Memo	Amount	Balance
<b>Membership Revenue</b>						
Deposit	01/19/2021	8349	Dale A. McBeth	Chehalis Municipal Court (PC)	(350.00)	(350.00)
Deposit	01/19/2021	2429	Terrance G. Lewis	Lynden Municipal Court (PC)	(175.00)	(525.00)
Deposit	01/19/2021	5995	John Curry	Orting Municipal Court (PC)	(175.00)	(700.00)
Deposit	01/19/2021	0612...	Thomas W. Cox	Garfield County District (Garfiel...	(350.00)	(1,050.00)
Deposit	01/19/2021	0035...	Sara L. McCulloch	Bainbridge Island Municipal Co...	(350.00)	(1,400.00)
Deposit	01/19/2021	4622	Thomas L. Meyer	Yelm Municipal (PC)	(175.00)	(1,575.00)
Deposit	01/19/2021	0807...	George Steele	Mason County District Court (M...	(700.00)	(2,275.00)
Deposit	01/19/2021	3732...	Scott Ahlf	Olympic Municipal Court (City o...	(700.00)	(2,975.00)
Deposit	01/19/2021	468	Paul Treyz	Associate Member - Pierce Co...	(17.50)	(2,992.50)
Deposit	01/19/2021	1541...	Nancy R. McAllister	South Pacific District Court (Pa...	(350.00)	(3,342.50)
Deposit	01/19/2021	3430...	Eric C. Bigger	Douglas County District (Dougl...	(700.00)	(4,042.50)
Deposit	01/19/2021	0055...	Debra Lev	Bellingham Municipal Court	(700.00)	(4,742.50)
Deposit	01/19/2021	0055...	Pete Smiley	Bellingham Municipal Court	(560.00)	(5,302.50)
Deposit	01/19/2021	9201...	Janis Whitener-Moberg	Grant County District	(700.00)	(6,002.50)
Deposit	01/19/2021	9201...	Tyson R. Hill	Grant County District	(700.00)	(6,702.50)
Deposit	01/19/2021	9201...	Brian D. Barlow	Grant Coutny District	(700.00)	(7,402.50)
Deposit	01/19/2021	9201...	Anna Gigliotti	Grant Coutny District	(560.00)	(7,962.50)
Deposit	01/19/2021	4100...	Mary Lynch	Seattle Municipal Court	(560.00)	(8,522.50)
Deposit	01/19/2021	4100...	Seth Niesen	Seattle Municipal Court	(560.00)	(9,082.50)
Deposit	01/19/2021	4100...	Jerome Roache	Seattle Municipal Court	(560.00)	(9,642.50)
Deposit	01/19/2021	4100...	Park D. Eng	Seattle Municipal Court	(560.00)	(10,202.50)
Deposit	01/19/2021	4100...	Robert Chung	Seattle Municipal Court	(560.00)	(10,762.50)
Deposit	01/19/2021	4100...	Adam C. Eisenberg	Seattle Municipal Court	(700.00)	(11,462.50)
Deposit	01/19/2021	4100...	Willie Gregory	Seattle Municipal Court	(700.00)	(12,162.50)
Deposit	01/19/2021	4100...	Faye R. Chess	Seattle Municipal Court	(700.00)	(12,862.50)
Deposit	01/19/2021	4100...	Andrea Chin	Seattle Municipal Court	(700.00)	(13,562.50)
Deposit	01/19/2021	4100...	Anita M. Crawford-Willis	Seattle Municipal Court	(700.00)	(14,262.50)
Deposit	01/19/2021	4100...	Damon G. Shadid	Seattle Municipal Court	(700.00)	(14,962.50)
Deposit	01/19/2021	4100...	Catherine McDowall	Seattle Municipal Court	(700.00)	(15,662.50)
Deposit	01/19/2021	2087...	Rick Leo	Snohomish County	(560.00)	(16,222.50)
Deposit	01/19/2021	2087...	Tam Thi-Dang Bui	Snohomish County	(700.00)	(16,922.50)
Deposit	01/19/2021	2087...	Jeffery Goodwin	Snohomish County	(700.00)	(17,622.50)
Deposit	01/19/2021	2087...	Anthony E Howard	Snohomish County	(700.00)	(18,322.50)
Deposit	01/19/2021	2087...	Patricia L. Lyon	Snohomish County	(700.00)	(19,022.50)
Deposit	01/19/2021	2087...	Glough	Snohomish County	(700.00)	(19,722.50)
Deposit	01/19/2021	2087...	Jenn Rancourt	Snohomish County	(700.00)	(20,422.50)
Deposit	01/19/2021	2087...	Douglas Fair	Snohomish County	(700.00)	(21,122.50)
Deposit	01/19/2021	2087...	Elizabeth A. Fraiser	Snohomish County	(700.00)	(21,822.50)
Deposit	01/28/2021	1544...	Virginia M. Amato	King County	(700.00)	(22,522.50)
Deposit	01/28/2021	1544...	Marcine Anderson	King County	(700.00)	(23,222.50)
Deposit	01/28/2021	1544...	Joseph Campagna	King County	(700.00)	(23,922.50)
Deposit	01/28/2021	1544...	Arthur Chapman	King County	(700.00)	(24,622.50)
Deposit	01/28/2021	1544...	Mark Chow	King County	(700.00)	(25,322.50)
Deposit	01/28/2021	1544...	Michael Finkle	King County	(700.00)	(26,022.50)
Deposit	01/28/2021	1544...	David Christie	King County	(700.00)	(26,722.50)
Deposit	01/28/2021	1544...	Michelle Gehlsen	King County	(700.00)	(27,422.50)
Deposit	01/28/2021	1544...	Laurel Gibson	King County	(700.00)	(28,122.50)
Deposit	01/28/2021	1544...	Corinna Harn	King County	(700.00)	(28,822.50)
Deposit	01/28/2021	1544...	Nathaniel Green	King County	(700.00)	(29,522.50)
Deposit	01/28/2021	1544...	Gregg Hirakawa	King County	(700.00)	(30,222.50)
Deposit	01/28/2021	1544...	Jill Klinge	King County	(700.00)	(30,922.50)
Deposit	01/28/2021	1544...	Rhonda Laumann	King County	(700.00)	(31,622.50)
Deposit	01/28/2021	1544...	Susan Mahoney	King County	(700.00)	(32,322.50)
Deposit	01/28/2021	1544...	Marcus W. Naylor	King County	(700.00)	(33,022.50)
Deposit	01/28/2021	1544...	Lisa O'Toole	King County	(700.00)	(33,722.50)
Deposit	01/28/2021	1544...	Lisa Paglisotti	King County	(700.00)	(34,422.50)
Deposit	01/28/2021	1544...	Kevin Peck	King County	(700.00)	(35,122.50)
Deposit	01/28/2021	1544...	Jason Poydras	King County	(700.00)	(35,822.50)
Deposit	01/28/2021	1544...	Elizabeth D. Stephens...	King County	(700.00)	(36,522.50)
Deposit	01/28/2021	1544...	Donna Tucker	King County	(700.00)	(37,222.50)
Deposit	01/28/2021	1544...	Matthew York	King County	(700.00)	(37,922.50)
Deposit	01/28/2021	1544...	Fa'amomoi Masaniai	King County	(700.00)	(38,622.50)
Deposit	01/28/2021	1544...	Vacant	King County	(700.00)	(39,322.50)
Deposit	01/28/2021	7506...	Anthony Gipe	City of Kent (no membership fo...	(700.00)	(40,022.50)
Deposit	01/28/2021	7506...	Michael R Frans	City of Kent (no membership fo...	(700.00)	(40,722.50)
Deposit	01/28/2021	7989...	Brian Sanderson	Yakima County	(700.00)	(41,422.50)
Deposit	01/28/2021	7989...	Donald W. Engel	Yakima County	(700.00)	(42,122.50)
Deposit	01/28/2021	7989...	Kevin Roy	Yakima County	(700.00)	(42,822.50)

**Washington State District And Municipal Court Judges Assoc.  
Transaction Detail by Account  
July 2020 through February 2021**

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	01/28/2021	49314	Angelle M. Geri	Airway Heights (no membershi...	(700.00)	(43,522.50)
Deposit	01/28/2021	1000...	Debra L Burchett	Cowlitz County	(700.00)	(44,222.50)
Deposit	01/28/2021	1000...	John A Hays	Cowlitz County	(700.00)	(44,922.50)
Deposit	01/28/2021	1000...	M. Jamie Imboden	Cowlitz County	(700.00)	(45,622.50)
Deposit	01/28/2021	1578...	Karl Williams	Pierce County	(700.00)	(46,322.50)
Deposit	01/28/2021	1578...	Claire Sussman	Pierce County	(700.00)	(47,022.50)
Deposit	01/28/2021	1578...	Lizanne Padula	Pierce County	(700.00)	(47,722.50)
Deposit	01/28/2021	1578...	Lloyd Oaks	Pierce County	(700.00)	(48,422.50)
Deposit	01/28/2021	1578...	Kevin McCann	Pierce County	(700.00)	(49,122.50)
Deposit	01/28/2021	1578...	Jeanette Lineberry	Pierce County	(700.00)	(49,822.50)
Deposit	01/28/2021	1578...	Judy Jasprica	Pierce County	(700.00)	(50,522.50)
Deposit	01/28/2021	1578...	Karla Buttorff	Pierce County	(700.00)	(51,222.50)
Deposit	01/28/2021	1040...	Stephen D Greer	City of Shelton	(350.00)	(51,572.50)
Deposit	01/28/2021	1089...	N. Scott Stewart	City of Issaquah (no membersh...	(700.00)	(52,272.50)
Deposit	01/28/2021	81305	Timothy Drury	City of Port Orchard	(350.00)	(52,622.50)
Deposit	01/28/2021	1997...	Robert Grim	Okanogan County District	(700.00)	(53,322.50)
Deposit	01/28/2021	1997...	Charles Short	Okanogan County District	(700.00)	(54,022.50)
Deposit	01/28/2021	8737...	Kyle Mott	Chelan County	(700.00)	(54,722.50)
Deposit	01/28/2021	8737...	Roy Fore	Chelan County	(700.00)	(55,422.50)
Deposit	01/28/2021	87831	Roger Bennett	City of Battle Ground	(350.00)	(55,772.50)
Deposit	01/28/2021	8103...	Paul R Sander	Kittitas County	(700.00)	(56,472.50)
Deposit	01/28/2021	8103...	Jennifer M. Ellis	Kittitas County	(280.00)	(56,752.50)
Deposit	01/28/2021	0059...	William H. Hawkins	Island County	(700.00)	(57,452.50)
Deposit	01/28/2021	0059...	Ronald Andrew M Co...	Island County	(560.00)	(58,012.50)
Deposit	01/28/2021	0036...	Jerry Roach	Franklin County (no membershi...	(700.00)	(58,712.50)
Deposit	01/28/2021	4225...	Kristian E. Hedine	Walla Walla District Court	(700.00)	(59,412.50)
Deposit	01/28/2021	3528...	John E Hart	Whitman County District Court	(700.00)	(60,112.50)
Deposit	01/28/2021	1543...	Elizabeth Penoyar	Pacific County	(350.00)	(60,462.50)
Deposit	01/28/2021	27396	G. Scott Marinella	County of Columbia	(350.00)	(60,812.50)
Deposit	01/28/2021	0060...	Douglas B. Robinson	City of Colfax	(350.00)	(61,162.50)
Deposit	01/28/2021	0003...	Rick L. Hansen	Klickitat County (no membershi...	(350.00)	(61,512.50)
Deposit	01/28/2021	94486	Zenon P. Olbertz	Gig Harbor Municipal Court	(350.00)	(61,862.50)
Deposit	01/28/2021	0430...	Darrel R. Ellis	Cle Elum Municipal Court	(175.00)	(62,037.50)
Deposit	01/28/2021	8736	Stephen Shelton	Associate Member	(17.50)	(62,055.00)
Deposit	01/28/2021	23221	Rich Fitterer	Associate Member (no member...	(17.50)	(62,072.50)
Deposit	01/28/2021	23000	Charles J. Delaurenti	Associate Member (no member...	(17.50)	(62,090.00)
Deposit	01/28/2021	8049	David M. Kenworthy	Associate Member	(17.50)	(62,107.50)
Deposit	02/03/2021	5774...	Mary C. Logan	Spokane Municipal Court	(700.00)	(62,807.50)
Deposit	02/03/2021	5774...	Matthew W. Antush	Spokane Municipal Court	(700.00)	(63,507.50)
Deposit	02/03/2021	5774...	Kristin O'Sullivan	Spokane Municipal Court	(560.00)	(64,067.50)
Deposit	02/03/2021	5774...	Michael Valerien	Spokane Municipal Court	(560.00)	(64,627.50)
Deposit	02/03/2021	5774...	Howard F Delaney	Spokane Municipal Court	(560.00)	(65,187.50)
Deposit	02/03/2021	5774...	Gerald A. Caniglia	Spokane Municipal Court	(560.00)	(65,747.50)
Deposit	02/03/2021	8103...	Darrel R. Ellis	Upper Kittitas 175 Cle Elum - 1...	(350.00)	(66,097.50)
Deposit	02/03/2021	1000...	Wade Samuelson	Lewis County	(700.00)	(66,797.50)
Deposit	02/03/2021	1000...	RW Buzzard	Lewis County	(700.00)	(67,497.50)
Deposit	02/03/2021	1000...	Wendy S. Tripp	Lewis County	(140.00)	(67,637.50)
Deposit	02/03/2021	0136...	Dan B Johnson	Lincoln County	(350.00)	(67,987.50)
Deposit	02/03/2021	36511	Joseph Mano	City of Napavine	(175.00)	(68,162.50)
Deposit	02/03/2021	2159...	John A. Miller	Firecrest - Ruston Municipal Court	(175.00)	(68,337.50)
Deposit	02/03/2021	0970...	Mark Kaiman	Ferndale Municipal Court	(175.00)	(68,512.50)
Deposit	02/03/2021	2758...	Rebecca Robertson	Federal Way Municipal	(700.00)	(69,212.50)
Deposit	02/03/2021	2758...	David A Larson	Federal Way Municipal	(700.00)	(69,912.50)
Deposit	02/03/2021	0717...	Susan L. Solan	City of Aberdeen	(350.00)	(70,262.50)
Deposit	02/03/2021	1458...	Fred L. Gillings	Marysville Municipal Court	(700.00)	(70,962.50)
Deposit	02/03/2021	1458...	Lorrie Towers	Marysville Municipal Court	(700.00)	(71,662.50)
Deposit	02/03/2021	0020...	Wayne Stewart	Mercer Island Municiple Court	(350.00)	(72,012.50)
Deposit	02/03/2021	5976	David Ebenger	Winthrop, Twisp, Omak and Br...	(175.00)	(72,187.50)
Deposit	02/03/2021	53859	Therese Murphy	Zillah Municipla Court	(175.00)	(72,362.50)
Deposit	02/03/2021	49610	Krista White Swain	Black Diamond Municipal Court	(175.00)	(72,537.50)
Deposit	02/03/2021	0112...	David Grant	Whatcom County (no members...	(700.00)	(73,237.50)
Deposit	02/03/2021	0112...	Matt Elich	Whatcom County (no members...	(700.00)	(73,937.50)
Deposit	02/03/2021	0112...	Anthony Parise	Whatcom County (no members...	(560.00)	(74,497.50)
Deposit	02/03/2021	0954...	Jean A Cotton	Hoquiam Municipal Court	(350.00)	(74,847.50)
Deposit	02/03/2021	1723...	Kelley Olwell	Yakima Municipal Court	(700.00)	(75,547.50)
Deposit	02/03/2021	1723...	Tamara A. Hanlon	Yakima Municipal Court	(280.00)	(75,827.50)
Deposit	02/03/2021	1723...	Susan Woodard	Yakima Municipal Court	(700.00)	(76,527.50)
Deposit	02/03/2021	56706	Chancey C. Crowell	East Wenatchee Municipal Court	(350.00)	(76,877.50)
Deposit	02/03/2021	126	Vance Peterson	Associate Member Spokane C...	(17.50)	(76,895.00)

**Washington State District And Municipal Court Judges Assoc.  
Transaction Detail by Account  
July 2020 through February 2021**

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	02/03/2021	32875	Michael L. Everett	Associate Member Wapato Mu...	(17.50)	(76,912.50)
Deposit	02/03/2021	1184	Judith Hightower	Associate Member Seattle Mun...	(17.50)	(76,930.00)
Deposit	02/03/2021	1301	Richard White	Associate Member Spokane C...	(17.50)	(76,947.50)
Deposit	02/12/2021	2792...	Heidi Heywood	Wahkiakum District Court	(350.00)	(77,297.50)
Deposit	02/12/2021	3854...	Kimberly Walden	Tuckwila Municipal Court	(350.00)	(77,647.50)
Deposit	02/12/2021	1005...	Stephen Michels	Sunnyside Municipal Court (no ...	(700.00)	(78,347.50)
Deposit	02/12/2021	1969...	Mindy Walker	Jefferson County District Court ...	(980.00)	(79,327.50)
Deposit	02/12/2021	7173...	John Olson	Kirkland Municipal Court (no fo...	(700.00)	(80,027.50)
Deposit	02/12/2021	2600...	Terry Tanner	Benton District Court (no form)	(700.00)	(80,727.50)
Deposit	02/12/2021	2600...	Steven T Osborn	Benton District Court (no form)	(700.00)	(81,427.50)
Deposit	02/12/2021	2600...	Daniel Kathren	Benton District Court (no form)	(700.00)	(82,127.50)
Deposit	02/12/2021	2600...	John S Ziobro	Benton District Court (no form)	(700.00)	(82,827.50)
Deposit	02/12/2021	2600...	Katharine Butler	Benton District Court (no form)	(700.00)	(83,527.50)
Deposit	02/12/2021	2457...	Janis Whitener-Moberg	Edmonds Municipal Court (no f...	(700.00)	(84,227.50)
Deposit	02/12/2021	15898	David Hatch	Westport Municipal Municipal ...	(175.00)	(84,402.50)
Deposit	02/12/2021	0557...	Arthur Blauvelt III	Elma & Oakville Municipal Court	(175.00)	(84,577.50)
Deposit	02/12/2021	1156...	Carolyn J. Benzel	Adams County (no form)	(700.00)	(85,277.50)
Deposit	02/12/2021	1156...	Adalia A. Hille	Adams County	(350.00)	(85,627.50)
Deposit	02/12/2021	1297...	Robert Hamilton	Seatac	(350.00)	(85,977.50)
Deposit	02/12/2021	3045...	Tina Kernan	Asotin County District (no form)	(700.00)	(86,677.50)
Deposit	02/12/2021	1162...	Kevin Ringus	Fife Municipal	(700.00)	(87,377.50)
Deposit	02/12/2021	3924...	James N. Docter	Bremerton Municipal	(700.00)	(88,077.50)
Deposit	02/12/2021	3924...	Shane Seaman	Bremerton Municipal	(140.00)	(88,217.50)
Deposit	02/12/2021	0169...	Darrel R. Ellis	Roslyn Municipal (other paid d...	(175.00)	(88,392.50)
Deposit	02/12/2021	7994...	Kevin Eilmes	Yakima County	(560.00)	(88,952.50)
Deposit	02/12/2021	0444...	Robert R. Northcott	Granger Municipal Court	(175.00)	(89,127.50)
Deposit	02/12/2021	1946...	Brock D. Stiles	Sedro Volley Municipal Court	(175.00)	(89,302.50)
Deposit	02/12/2021	94156	Lisa Mansfield	Lakewood Municipal	(700.00)	(90,002.50)
Deposit	02/12/2021	2029...	Darvin Zimmerman	Clark County District Court (no ...	(700.00)	(90,702.50)
Deposit	02/12/2021	2029...	Chad E. Sleight	Clark County District Court (no ...	(700.00)	(91,402.50)
Deposit	02/12/2021	2029...	Kristen L. Parcher	Clark County District Court (no ...	(700.00)	(92,102.50)
Deposit	02/12/2021	2029...	Kelli E. Osler	Clark County District Court (no ...	(700.00)	(92,802.50)
Deposit	02/12/2021	2029...	Sonya L. Langsdorf	Clark County District Court (no ...	(700.00)	(93,502.50)
Deposit	02/12/2021	2029...	John P. Hagensen	Clark County District Court (no ...	(700.00)	(94,202.50)
Deposit	02/12/2021	2029...	Abigail Bartlett	Clark County District Court (no ...	(560.00)	(94,762.50)
Deposit	02/12/2021	2029...	Todd George	Clark County District Court (no ...	(560.00)	(95,322.50)
Deposit	02/12/2021	3814...	Jeffrey J. Jahns	Kitsap County District Court (no...	(700.00)	(96,022.50)
Deposit	02/12/2021	3814...	Marilyn Paja	Kitsap County District Court (no...	(700.00)	(96,722.50)
Deposit	02/12/2021	3814...	Claire Bradley	Kitsap County District Court (no...	(700.00)	(97,422.50)
Deposit	02/12/2021	3814...	Kevin P Kelly	Kitsap County District Court (no...	(700.00)	(98,122.50)
Deposit	02/12/2021	0562...	Warren Gilbert	Skagit County District Court	(700.00)	(98,822.50)
Deposit	02/12/2021	0562...	Diane Goddard	Skagit County District Court	(700.00)	(99,522.50)
Deposit	02/12/2021	0562...	Jenifer Howson	Skagit County District Court	(700.00)	(100,222.50)
Deposit	02/12/2021	0562...	Paul Nielsen	Skagit County District Court	(560.00)	(100,782.50)
Deposit	02/12/2021	1098...	Patti Connolly Walker	Spokane County District Court	(700.00)	(101,482.50)
Deposit	02/12/2021	1098...	Jennifer L. Fassbender	Spokane County District Court	(700.00)	(102,182.50)
Deposit	02/12/2021	1098...	Debra Hayes	Spokane County District Court	(700.00)	(102,882.50)
Deposit	02/12/2021	1098...	Patrick T Johnson	Spokane County District Court	(700.00)	(103,582.50)
Deposit	02/12/2021	1098...	Richard M. Leland	Spokane County District Court	(700.00)	(104,282.50)
Deposit	02/12/2021	1098...	Aimee N. Maurer	Spokane County District Court	(700.00)	(104,982.50)
Deposit	02/12/2021	1098...	Jeffrey R. Smith	Spokane County District Court	(700.00)	(105,682.50)
Deposit	02/12/2021	1098...	Donna Wilson	Spokane County District Court	(700.00)	(106,382.50)
Deposit	02/12/2021	1098...	Eric Dooyema	Spokane County District Court	(560.00)	(106,942.50)
Deposit	02/12/2021	10681	Glenn Philips	Kent Municipal Court (Associat...	(17.50)	(106,960.00)
Deposit	02/19/2021	0760...	Bronson Faul	Selah Municipal Court	(175.00)	(107,135.00)
Deposit	02/19/2021	35416	Thomas M. Ellington	Roy Municipal Court	(175.00)	(107,310.00)
Deposit	02/19/2021	2245...	Gina Tveit	Stevens County (no form)	(700.00)	(108,010.00)
Deposit	02/19/2021	0154...	Samuel G. Meyer	Thurston County District Court	(700.00)	(108,710.00)
Deposit	02/19/2021	0154...	Brett Buckley	Thurston County District Court	(700.00)	(109,410.00)
Deposit	02/19/2021	0003...	Jeffrey J. Baker	Klickitat County (no form)	(350.00)	(109,760.00)
Deposit	02/19/2021	0154...	Paul Wohl	Thurston County District Court	(560.00)	(110,320.00)
Deposit	02/19/2021	88106	Ronald Heslop	Bonney Lake Municipal Court	(700.00)	(111,020.00)
Deposit	02/19/2021	67333	Eric Weston	Raymond Municipal Court	(175.00)	(111,195.00)
Deposit	02/19/2021	0154...	Kalo Wilcox	Thurston County District Court	(700.00)	(111,895.00)
Total Membership Revenue					(111,895.00)	(111,895.00)

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
**July 2020 through February 2021**

Type	Date	Num	Name	Memo	Amount	Balance
<b>Special Fund Expense</b>						
Check	10/14/2020		AOC	Special fund expense	29.45	29.45
Total Special Fund Expense					29.45	29.45
<b>Prior Year Budget Expense</b>						
Check	08/20/2020		AOC	Conference Calls for June	194.88	194.88
Check	08/21/2020		Superior Court Judge...	1/2 of unused balance	2,405.00	2,599.88
Check	10/26/2020		4imprint	President Line item from 2019-...	1,252.12	3,852.00
Check	01/12/2021		Tags Awards & Speci...	President line item for 2019-20...	82.05	3,934.05
Total Prior Year Budget Expense					3,934.05	3,934.05
<b>Audit</b>						
Check	01/26/2021		Fruci & Associates II, ...	Audit	8,000.00	8,000.00
Total Audit					8,000.00	8,000.00
<b>Board Meeting Expense</b>						
Check	10/01/2020		King County District C...	9/11 Judge Walls	244.90	244.90
Check	10/21/2020		King County District C...	Pro Tem Renee Walls 10-9-20	244.90	489.80
Check	02/10/2021		King County District C...	1-06-21 Terri Lunken	244.90	734.70
Check	02/10/2021		King County District C...	1-13-21 Terry Lunken	244.90	979.60
Check	02/10/2021		King County District C...	1-20-21 Terry Lunken	244.92	1,224.52
Check	02/10/2021		King County District C...	1-08-21 Terri Lunken	244.90	1,469.42
Check	02/19/2021		AOC	MS020921-04	77.27	1,546.69
Total Board Meeting Expense					1,546.69	1,546.69
<b>Bookkeeping Expense</b>						
Check	08/14/2020		Pierce County Bookke...	June invoice 1000	318.00	318.00
Check	08/14/2020		Pierce County Bookke...	July invoice 1002	218.00	536.00
Check	09/15/2020		Pierce County Bookke...	August Invoice 1020	318.00	854.00
Check	10/14/2020		Pierce County Bookke...	Invoice 1050 for September	318.00	1,172.00
Check	11/09/2020		Pierce County Bookke...	October Invoice	318.00	1,490.00
Check	12/09/2020		Pierce County Bookke...	November invoice	318.00	1,808.00
Check	01/15/2021		Pierce County Bookke...	December, 2020	318.00	2,126.00
Check	02/05/2021		Pierce County Bookke...	January Invoice	318.00	2,444.00
Total Bookkeeping Expense					2,444.00	2,444.00
<b>Conference Calls</b>						
Check	01/12/2021		AOC	MS121820-02	92.86	92.86
Check	02/19/2021		AOC		16.06	108.92
Total Conference Calls					108.92	108.92
<b>Judicial Assistance Committee</b>						
Check	09/11/2020		Susanna Neil Kanther...	July/Aug/Sept	1,200.00	1,200.00
Check	12/17/2020		Susanna Neil Kanther...	Oct/Nov/Dec	1,200.00	2,400.00
Check	12/17/2020		Susanna Neil Kanther...	Therapy Session	150.00	2,550.00
Check	12/17/2020		Susanna Neil Kanther...	Peer Counselor Training	800.00	3,350.00
Check	01/12/2021		Susanna Neil Kanther...	Back pay for 2020	100.00	3,450.00
Total Judicial Assistance Committee					3,450.00	3,450.00
<b>Legislative Committee</b>						
Check	10/01/2020		King County District C...	9/15/20 Pro Tem Judge Nguyen	244.90	244.90
Check	10/01/2020		King County District C...	9/11 Judge Powell	244.90	489.80
Check	10/21/2020		King County District C...	9/22/20 Pro Tem Judge Gehlsen	244.90	734.70
Total Legislative Committee					734.70	734.70

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
**July 2020 through February 2021**

Type	Date	Num	Name	Memo	Amount	Balance
<b>Legislative Pro-Tem</b>						
Check	07/31/2020		King County District C...	Judge Michelle Gehlsen 7-10-20	244.90	244.90
Check	09/29/2020		King County District C...	Judge Valerie Bouffiuou 8/25/20	244.90	489.80
Check	11/09/2020		Snohomish Co. Distric...	DMCMA meeting 10/22/20	210.00	699.80
Check	12/17/2020		King County District C...	11/30/20	244.90	944.70
Check	01/19/2021		King County District C...	Renee Walls 12-4-20	244.90	1,189.60
Check	01/19/2021		King County District C...	Terri Luken 12-11-20	244.90	1,434.50
Check	02/10/2021		King County District C...	1-25-21 Terri Lunken	244.90	1,679.40
Total Legislative Pro-Tem					1,679.40	1,679.40
<b>Lobbyist Contract</b>						
Check	07/01/2020		Melanie Stewart	July Payment	2,000.00	2,000.00
General...	07/31/2020	CEH		1/12 of Contract	4,666.66	6,666.66
Check	08/03/2020		Melanie Stewart	August invoice 4818	2,000.00	8,666.66
General...	08/31/2020	CEH		1/12 of Contract	4,666.66	13,333.32
Check	09/01/2020		Melanie Stewart	September payment	2,000.00	15,333.32
General...	09/30/2020	CEH		1/12 of Contract	4,666.66	19,999.98
Check	10/01/2020		Melanie Stewart	October payment	2,000.00	21,999.98
General...	10/31/2020	CEH		1/12 of Contract	4,666.66	26,666.64
Check	11/02/2020		Melanie Stewart	November payment	2,000.00	28,666.64
General...	11/30/2020	CEH		1/12 of Contract	4,666.66	33,333.30
Check	12/01/2020		Melanie Stewart	December payment	2,000.00	35,333.30
General...	12/31/2020	CEH		1/12 of Contract	4,666.66	39,999.96
Check	01/01/2021		Melanie Stewart	January payment	2,000.00	41,999.96
General...	01/31/2021	CEH		1/12 of Contract	4,666.66	46,666.62
Check	02/01/2021		Melanie Stewart	February Contract payment	2,000.00	48,666.62
General...	02/28/2021	CEH		1/12 of Contract	4,666.66	53,333.28
Total Lobbyist Contract					53,333.28	53,333.28
<b>President Expense</b>						
Check	10/21/2020		King County District C...	Pro Tem Valerie Bouffiuou 10-9-...	244.90	244.90
Check	12/09/2020		Tags Awards & Speci...	President Expense	101.74	346.64
Check	12/24/2020		Tags Awards & Speci...	President Expense	111.59	458.23
Check	01/09/2021		Michelle Gehlsen	Gift for Sharon Harvey	327.94	786.17
Check	02/25/2021		Sondra Hahn	Gift card for Shannon Hinchcliffe	104.99	891.16
Check	02/25/2021		Judy Ly	Flowers for Pam Dittman	89.35	980.51
Total President Expense					980.51	980.51
<b>Pro Tempore (Chair Approval)</b>						
Check	01/12/2021		Okanogan County Dis...	Judge Short 12/10/20	394.38	394.38
Total Pro Tempore (Chair Approval)					394.38	394.38
<b>Professional Services</b>						
Check	08/20/2020		Dino W Traverso, PLLC	Invoice 19729 2019 Tax return	700.00	700.00
Check	11/13/2020		Dino W Traverso, PLLC	Invoice 20296	250.00	950.00
Check	02/10/2021		Dino W Traverso, PLLC		150.00	1,100.00
Total Professional Services					1,100.00	1,100.00
<b>Treasurer Expense and Bonds</b>						
Check	09/21/2020		Sharon Harvey	Corp License Renewal	10.00	10.00
Total Treasurer Expense and Bonds					10.00	10.00
<b>Insurance Expense</b>						
Check	11/12/2020		Travelers Insurance		3,715.00	3,715.00
Total Insurance Expense					3,715.00	3,715.00
<b>TOTAL</b>					<b>0.00</b>	<b>0.00</b>





Statement of Account

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Statement End Date February 1, 2021

Statement Begin Date February 28, 2021

Account Number

To report a lost or stolen card,  
call 800-324-9375.

For 24-hour telephone banking,  
call 877-431-1876.

WA STATE DIST & MUNICIPAL COURT JUDGES' 8924  
JUDGE MICHELLE K GEHLEN  
10116 NE 183RD ST  
BOTHELL, WA 98011-3416

For questions or assistance with your account(s),  
please call 800-324-9375, stop by your local branch,  
or send a written request to our Client Care Center  
at 9929 Evergreen Way, Everett WA 98204.

Business Premium Money Market Summary - #

Annual Percentage Yield Earned for this Statement Period	0.250%
Interest Rate Effective 02/01/2021	0.250%
Interest Earned/Accrued this Cycle	\$8.42
Number of Days in this Cycle	28
Date Interest Posted	02-28-2021
Year-to-Date Interest Paid	\$17.74

<b>Beginning Balance</b>	<b>\$43,898.58</b>
Interest Earned This Period	+8.42
Deposits and Credits	+0.00
Checks Paid	-0.00
ATM, Electronic and Debit Card Withdrawals	-0.00
Other Transactions	-0.00
<b>Ending Balance</b>	<b>\$43,907.00</b>

**WE ARE MAKING A FEE CHANGE FOR BILL PAYMENT STOP PAYMENTS:**

Effective March 1, 2021, the fee for bill payment stop payments will be \$30.

View the complete Schedule of Consumer Fees & Service Charges at [wafdbank.com/customer-service/account-details](http://wafdbank.com/customer-service/account-details).

Equal Housing Lender  
MEMBER FDIC



	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
02-28	Credit Interest	8.42
<b>Total Interest Earned This Period</b>		<b>8.42</b>

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.

# DMCJA 2020-2021 Adopted Budget

Item/Committee			
Access to Justice Liaison	\$ 100.00		\$100.00
Audit (every 3 years)	\$ 10,000.00	\$8,000.00	\$2,000.00
Bar Association Liaison	\$ 1,500.00		\$1,500.00
Board Meeting Expense	\$ 30,000.00	\$1,547.00	\$28,453.00
Bookkeeping Expense	\$ 3,500.00	\$2,444.00	\$1,056.00
Bylaws Committee	\$ 250.00		\$250.00
Conference Calls	\$ 750.00	\$109.00	\$641.00
Conference Planning Committee	\$ 4,000.00		\$4,000.00
Conference <u>Incidental</u> Fees For Members for	\$ 40,000.00		\$40,000.00
Council on Independent Courts (CIC)	\$ 1,000.00		\$1,000.00
Diversity Committee	\$ 2,000.00		\$2,000.00
DMCJA/SCJA Sentencing Alternatives aka	\$ -		
DMCMA Liaison	\$ 500.00		\$500.00
DMCMA Mandatory Education	\$ 20,000.00		\$20,000.00
DOL Liaison Committee	\$ 200.00		\$200.00
Education Committee	\$ 14,500.00		\$14,500.00
Education - Security	\$ 2,500.00		\$2,500.00
Educational Grants	\$ 5,000.00		\$5,000.00
Judicial Assistance Service Program (JASP) Committee*	\$ 16,000.00	\$3,450.00	\$12,550.00
Insurance	\$ 3,715.00	\$3,715.00	\$0.00
Judicial College Social Support	\$ 2,000.00		\$2,000.00
Judicial Community Outreach	\$ 4,000.00		\$4,000.00
Legislative Committee	\$ 4,000.00	\$735.00	\$3,265.00
Legislative Pro-Tem	\$ 2,500.00	\$1,679.00	\$821.00
Lobbyist Contract	\$ 80,000.00	\$72,000.00	\$8,000.00
Lobbyist Expenses	\$ 1,500.00		\$1,500.00
Long-Range Planning Committee	\$ 750.00		\$750.00
MPA Liaison	\$ 1,000.00		\$1,000.00
Municipal/District Court Swearing In - Every 4	\$ -		
National Leadership Grants	\$ 5,000.00		\$5,000.00
Nominating Committee	\$ 400.00		\$400.00
President Expense	\$ 5,000.00	\$981.00	\$4,019.00
Pro Tempore (committee chair approval)	\$ 10,000.00	\$394.00	\$9,606.00
Professional Services	\$ 5,000.00	\$1,100.00	\$3,900.00
Public Outreach (ad hoc workgroup)	\$ 2,500.00		\$2,500.00
Rules Committee	\$ 500.00		\$500.00
SCJA Board Liaison	\$ 1,000.00		\$1,000.00
Special Fund	\$ -	\$29.00	
Therapeutic Courts**	\$ 2,500.00		\$2,500.00
Treasurer Expense and Bonds	\$ 250.00	\$10.00	\$240.00

Trial Court Advocacy Board	\$	-	
Uniform Infraction Citation Committee	\$	1,000.00	\$1,000.00
Totals	\$	282,200.00	\$96,193.00 \$186,007.00
*Includes \$8,000 from the SCJA			
DMCJA\Board\Budget\2010-Present\2020-2021 Adopted	updated 02/28/2021		

**Christina E Huwe**  
**Pierce County Bookkeeping**  
1504 58<sup>th</sup> Way SE  
Auburn, WA 98092  
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E-Mail: piercecountybookkeeping@outlook.com

SUMMARY OF REPORTS

**WASHINGTON STATE  
DISTRICT AND MUNICIPAL COURT JUDGES'  
ASSOCIATION**

For the Period Ending January 31st, 2021

Please find attached the following reports for you to review:

- Statement of Financial Position
- Monthly Statement of Activities.
- Bank Reconciliation Reports
- Transaction Detail Report (year-to-date)
- Special Fund Bank Statement
- Current Budget Balance

Please contact me if you have any questions regarding the attached.

**PLEASE BE SURE TO KEEP FOR YOUR RECORDS**

**Washington State District And Municipal Court Judges Assoc.**  
**Statement of Financial Position**  
As of January 31, 2021

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	Jan 31, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Bank of America - Checking	60,100
Bank of America - Savings	184,017
Washington Federal	43,899
<b>Total Checking/Savings</b>	288,016
<b>Accounts Receivable</b>	
Due from the King County Court	980
<b>Total Accounts Receivable</b>	980
<b>Total Current Assets</b>	288,996
<b>Fixed Assets</b>	
Accumulated Depreciation	(703)
Computer Equipment	579
<b>Total Fixed Assets</b>	(124)
<b>Other Assets</b>	
Prepaid Expenses	23,333
<b>Total Other Assets</b>	23,333
<b>TOTAL ASSETS</b>	<b>312,205</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Unrestricted Earnings	17,513
Unrestricted Net Assets	305,296
Net Income	(10,604)
<b>Total Equity</b>	312,205
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>312,205</b>

**Washington State District And Municipal Court Judges Assoc.**

**Statement of Activities**

For the Seven Months Ending January 31, 2021

	<u>Jul 20</u>	<u>Aug 20</u>	<u>Sep 20</u>	<u>Oct 20</u>	<u>Nov 20</u>	<u>Dec 20</u>	<u>Jan 21</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>								
<b>Income</b>								
Interest Income	20	20	16	13	11	11	11	102
Membership Revenue	0	0	0	0	0	0	62,108	62,108
<b>Total Income</b>	<u>20</u>	<u>20</u>	<u>16</u>	<u>13</u>	<u>11</u>	<u>11</u>	<u>62,118</u>	<u>62,209</u>
<b>Gross Profit</b>	20	20	16	13	11	11	62,118	62,209
<b>Expense</b>								
Special Fund Expense	0	0	0	29	0	0	0	29
Prior Year Budget Expe...	0	2,600	0	1,252	0	0	82	3,934
Audit	0	0	0	0	0	0	8,000	8,000
Board Meeting Expense	0	0	0	490	0	0	0	490
Bookkeeping Expense	0	536	318	318	318	318	318	2,126
Conference Calls	0	0	0	0	0	0	93	93
Judicial Assistance Com...	0	0	1,200	0	0	2,150	100	3,450
Legislative Committee	0	0	0	735	0	0	0	735
Legislative Pro-Tem	245	0	245	0	210	245	490	1,435
Lobbyist Contract	6,667	6,667	6,667	6,667	6,667	6,667	6,667	46,667
President Expense	0	0	0	245	0	213	328	786
Pro Tempore (Chair App...	0	0	0	0	0	0	394	394
Professional Services	0	700	0	0	250	0	0	950
Treasurer Expense and ...	0	0	10	0	0	0	0	10
Insurance Expense	0	0	0	0	3,715	0	0	3,715
<b>Total Expense</b>	<u>6,912</u>	<u>10,503</u>	<u>8,440</u>	<u>9,736</u>	<u>11,160</u>	<u>9,593</u>	<u>16,472</u>	<u>72,814</u>
<b>Net Ordinary Income</b>	<u>(6,891)</u>	<u>(10,482)</u>	<u>(8,424)</u>	<u>(9,722)</u>	<u>(11,149)</u>	<u>(9,582)</u>	<u>45,647</u>	<u>(10,604)</u>
<b>Net Income</b>	<u><b>(6,891)</b></u>	<u><b>(10,482)</b></u>	<u><b>(8,424)</b></u>	<u><b>(9,722)</b></u>	<u><b>(11,149)</b></u>	<u><b>(9,582)</b></u>	<u><b>45,647</b></u>	<u><b>(10,604)</b></u>

## Washington State District And Municipal Court Judges Assoc.

## Reconciliation Detail

Bank of America - Checking, Period Ending 01/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						3,777.29
<b>Cleared Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Check	01/09/2021		Michelle Gehlsen	X	-327.94	-327.94
Check	01/12/2021		Okanogan County D...	X	-394.38	-722.32
Check	01/12/2021		Susanna Neil Kanth...	X	-100.00	-822.32
Check	01/12/2021		AOC	X	-92.86	-915.18
Check	01/12/2021		Tags Awards & Spe...	X	-82.05	-997.23
Check	01/15/2021		Pierce County Book...	X	-318.00	-1,315.23
Check	01/19/2021		King County District ...	X	-1,469.40	-2,784.63
Total Checks and Payments					-2,784.63	-2,784.63
<b>Deposits and Credits - 11 items</b>						
Transfer	01/11/2021			X	5,000.00	5,000.00
Deposit	01/19/2021			X	4,042.50	9,042.50
Deposit	01/19/2021			X	6,160.00	15,202.50
Deposit	01/19/2021			X	11,620.00	26,822.50
Deposit	01/28/2021			X	700.00	27,522.50
Deposit	01/28/2021			X	945.00	28,467.50
Deposit	01/28/2021			X	1,400.00	29,867.50
Deposit	01/28/2021			X	2,100.00	31,967.50
Deposit	01/28/2021			X	7,140.00	39,107.50
Deposit	01/28/2021			X	10,500.00	49,607.50
Deposit	01/28/2021			X	17,500.00	67,107.50
Total Deposits and Credits					67,107.50	67,107.50
Total Cleared Transactions					64,322.87	64,322.87
Cleared Balance					64,322.87	68,100.16
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	01/26/2021		Fruci & Associates II...		-8,000.00	-8,000.00
Total Checks and Payments					-8,000.00	-8,000.00
Total Uncleared Transactions					-8,000.00	-8,000.00
Register Balance as of 01/31/2021					56,322.87	60,100.16
<b>New Transactions</b>						
<b>Deposits and Credits - 3 items</b>						
Deposit	02/03/2021				420.00	420.00
Deposit	02/03/2021				4,865.00	5,285.00
Deposit	02/03/2021				9,555.00	14,840.00
Total Deposits and Credits					14,840.00	14,840.00
Total New Transactions					14,840.00	14,840.00
<b>Ending Balance</b>					<b>71,162.87</b>	<b>74,940.16</b>

## Washington State District And Municipal Court Judges Assoc.

## Reconciliation Detail

Bank of America - Savings, Period Ending 01/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						189,015.81
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	01/11/2021			X	-5,000.00	-5,000.00
Total Checks and Payments					-5,000.00	-5,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	01/31/2021			X	1.58	1.58
Total Deposits and Credits					1.58	1.58
Total Cleared Transactions					-4,998.42	-4,998.42
Cleared Balance					-4,998.42	184,017.39
Register Balance as of 01/31/2021					-4,998.42	184,017.39
<b>Ending Balance</b>					<b>-4,998.42</b>	<b>184,017.39</b>



**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
**July 2020 through January 2021**

Type	Date	Name	Memo	Amount	Balance
<b>Bank of America - Checking</b>					
Check	07/01/2020	Melanie Stewart	July Payment	(2,000.00)	(2,000.00)
Check	07/31/2020	King County District Court	Judge Michelle Gehlsen 7-10-20	(244.90)	(2,244.90)
Check	08/03/2020	Melanie Stewart	August invoice 4818	(2,000.00)	(4,244.90)
Check	08/14/2020	Pierce County Bookkeeping	June invoice 1000	(318.00)	(4,562.90)
Check	08/14/2020	Pierce County Bookkeeping	July invoice 1002	(218.00)	(4,780.90)
Check	08/20/2020	Dino W Traverso, PLLC	Invoice 19729 2019 Tax return	(700.00)	(5,480.90)
Check	08/20/2020	AOC	Conference Calls for June	(194.88)	(5,675.78)
Check	08/21/2020	Superior Court Judges Ass...	1/2 of unused balance	(2,405.00)	(8,080.78)
Check	09/01/2020	Melanie Stewart	September payment	(2,000.00)	(10,080.78)
Check	09/11/2020	Susanna Neil Kanther-Raz	July/Aug/Sept	(1,200.00)	(11,280.78)
Check	09/15/2020	Pierce County Bookkeeping	August Invoice 1020	(318.00)	(11,598.78)
Check	09/21/2020	Sharon Harvey	Corp License Renewal	(10.00)	(11,608.78)
Check	09/29/2020	King County District Court	Judge Valerie Bouffiuou 8/25/20	(244.90)	(11,853.68)
Check	10/01/2020	King County District Court	9/15/20 Pro Tem Judge Nguyen	(244.90)	(12,098.58)
Check	10/01/2020	King County District Court	9/11 Judge Powell / 9/11 Judge Walls	(489.80)	(12,588.38)
Check	10/01/2020	Melanie Stewart	October payment	(2,000.00)	(14,588.38)
Check	10/14/2020	Pierce County Bookkeeping	Invoice 1050 for September	(318.00)	(14,906.38)
Check	10/14/2020	AOC	Special fund expense	(29.45)	(14,935.83)
Check	10/21/2020	King County District Court	Pro Tem Valerie Bouffiuou 10-9-20 Pro Te...	(489.80)	(15,425.63)
Check	10/21/2020	King County District Court	9/22/20 Pro Tem Judge Gehlsen	(244.90)	(15,670.53)
Check	10/26/2020	4imprint	President Line item from 2019-2020 Budget	(1,252.12)	(16,922.65)
Check	11/02/2020	Melanie Stewart	November payment	(2,000.00)	(18,922.65)
Check	11/09/2020	Shohomish Co. District Co...	DMCMA meeting 10/22/20	(210.00)	(19,132.65)
Check	11/09/2020	Pierce County Bookkeeping	August Invoice	(318.00)	(19,450.65)
Check	11/12/2020	Travelers Insurance		(3,715.00)	(23,165.65)
Check	11/13/2020	Dino W Traverso, PLLC	Invoice 20296	(250.00)	(23,415.65)
Check	12/01/2020	Melanie Stewart	November payment	(2,000.00)	(25,415.65)
Transfer	12/02/2020		Funds Transfer	5,000.00	(20,415.65)
Check	12/09/2020	Tags Awards & Specialties	President Expense	(101.74)	(20,517.39)
Check	12/09/2020	Pierce County Bookkeeping	November invoice	(318.00)	(20,835.39)
Check	12/17/2020	Susanna Neil Kanther-Raz		(2,150.00)	(22,985.39)
Check	12/17/2020	King County District Court	11/30/20	(244.90)	(23,230.29)
Check	12/24/2020	Tags Awards & Specialties	President Expense	(111.59)	(23,341.88)
Check	01/01/2021	Melanie Stewart	November payment	(2,000.00)	(25,341.88)
Check	01/09/2021	Michelle Gehlsen		(327.94)	(25,669.82)
Transfer	01/11/2021		Funds Transfer	5,000.00	(20,669.82)
Check	01/12/2021	Okanogan County District ...		(394.38)	(21,064.20)
Check	01/12/2021	Susanna Neil Kanther-Raz		(100.00)	(21,164.20)
Check	01/12/2021	Tags Awards & Specialties		(82.05)	(21,246.25)
Check	01/12/2021	AOC		(92.86)	(21,339.11)
Check	01/15/2021	Pierce County Bookkeeping		(318.00)	(21,657.11)
Deposit	01/19/2021		Deposit	4,042.50	(17,614.61)
Deposit	01/19/2021		Deposit	11,620.00	(5,994.61)
Deposit	01/19/2021		Deposit	6,160.00	165.39
Check	01/19/2021	King County District Court		(1,469.40)	(1,304.01)
Check	01/26/2021	Fruci & Associates II, PLLC	Audit	(8,000.00)	(9,304.01)
Deposit	01/28/2021		Deposit	17,500.00	8,195.99
Deposit	01/28/2021		Deposit	1,400.00	9,595.99
Deposit	01/28/2021		Deposit	2,100.00	11,695.99
Deposit	01/28/2021		Deposit	700.00	12,395.99
Deposit	01/28/2021		Deposit	10,500.00	22,895.99
Deposit	01/28/2021		Deposit	7,140.00	30,035.99
Deposit	01/28/2021		Deposit	945.00	30,980.99
Total Bank of America - Checking				30,980.99	30,980.99
<b>Bank of America - Savings</b>					
Deposit	07/31/2020		Interest	1.64	1.64
Deposit	08/31/2020		Interest	1.64	3.28
Deposit	09/30/2020		Interest	1.59	4.87
Deposit	10/31/2020		Interest	1.64	6.51
Deposit	11/30/2020		Interest	1.59	8.10
Transfer	12/02/2020		Funds Transfer	(5,000.00)	(4,991.90)
Deposit	12/31/2020		Interest	1.60	(4,990.30)
Transfer	01/11/2021		Funds Transfer	(5,000.00)	(9,990.30)
Deposit	01/31/2021		Interest	1.58	(9,988.72)
Total Bank of America - Savings				(9,988.72)	(9,988.72)

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
**July 2020 through January 2021**

Type	Date	Name	Memo	Amount	Balance
<b>Washington Federal</b>					
Deposit	07/31/2020		Interest	18.56	18.56
Deposit	08/31/2020		Interest	18.56	37.12
Deposit	09/30/2020		Interest	14.02	51.14
Deposit	10/31/2020		Interest	11.69	62.83
Deposit	11/30/2020		Interest	8.99	71.82
Deposit	12/31/2020		Interest	9.29	81.11
Deposit	01/31/2021		Interest	9.32	90.43
Total Washington Federal				90.43	90.43
<b>Due from the King County Court</b>					
Check	01/19/2021	King County District Court.	David Ruzumna 12-16-20 Pauline Freund ...	979.60	979.60
Total Due from the King County Court				979.60	979.60
<b>Prepaid Expenses</b>					
Genera...	07/31/2020		1/12 of Contract	(4,666.66)	(4,666.66)
Genera...	08/31/2020		1/12 of Contract	(4,666.66)	(9,333.32)
Genera...	09/30/2020		1/12 of Contract	(4,666.66)	(13,999.98)
Genera...	10/31/2020		1/12 of Contract	(4,666.66)	(18,666.64)
Genera...	11/30/2020		1/12 of Contract	(4,666.66)	(23,333.30)
Genera...	12/31/2020		1/12 of Contract	(4,666.66)	(27,999.96)
Genera...	01/31/2021		1/12 of Contract	(4,666.66)	(32,666.62)
Total Prepaid Expenses				(32,666.62)	(32,666.62)
<b>Interest Income</b>					
Deposit	07/31/2020		Interest	(1.64)	(1.64)
Deposit	07/31/2020		Interest	(18.56)	(20.20)
Deposit	08/31/2020		Interest	(1.64)	(21.84)
Deposit	08/31/2020		Interest	(18.56)	(40.40)
Deposit	09/30/2020		Interest	(1.59)	(41.99)
Deposit	09/30/2020		Interest	(14.02)	(56.01)
Deposit	10/31/2020		Interest	(1.64)	(57.65)
Deposit	10/31/2020		Interest	(11.69)	(69.34)
Deposit	11/30/2020		Interest	(1.59)	(70.93)
Deposit	11/30/2020		Interest	(8.99)	(79.92)
Deposit	12/31/2020		Interest	(1.60)	(81.52)
Deposit	12/31/2020		Interest	(9.29)	(90.81)
Deposit	01/31/2021		Interest	(9.32)	(100.13)
Deposit	01/31/2021		Interest	(1.58)	(101.71)
Total Interest Income				(101.71)	(101.71)
<b>Membership Revenue</b>					
Deposit	01/19/2021	Dale A. McBeth	Chehalis Municipal Court (PC)	(350.00)	(350.00)
Deposit	01/19/2021	Terrance G. Lewis	Lynden Municipal Court (PC)	(175.00)	(525.00)
Deposit	01/19/2021	John Curry	Orting Municipal Court (PC)	(175.00)	(700.00)
Deposit	01/19/2021	Thomas W. Cox	Garfield County District (Garfield County)	(350.00)	(1,050.00)
Deposit	01/19/2021	Sara L. McCulloch	Bainbridge Island Municipal Court (City of ...	(350.00)	(1,400.00)
Deposit	01/19/2021	Thomas L. Meyer	Yelm Municipal (PC)	(175.00)	(1,575.00)
Deposit	01/19/2021	George Steele	Mason County District Court (Mason Coun...	(700.00)	(2,275.00)
Deposit	01/19/2021	Scott Ahlf	Olympic Municipal Court (City of Olympia)	(700.00)	(2,975.00)
Deposit	01/19/2021	Paul Treyz	Associate Member - Pierce County	(17.50)	(2,992.50)
Deposit	01/19/2021	Nancy R. McAllister	South Pacific District Court (Pacific County)	(350.00)	(3,342.50)
Deposit	01/19/2021	Eric C. Bigger	Douglas County District (Douglas County)	(700.00)	(4,042.50)
Deposit	01/19/2021	Debra Lev	Bellingham Municipal Court	(700.00)	(4,742.50)
Deposit	01/19/2021	Pete Smiley	Bellingham Municipal Court	(560.00)	(5,302.50)
Deposit	01/19/2021	Janis Whitener-Moberg	Grant County District	(700.00)	(6,002.50)
Deposit	01/19/2021	Tyson R. Hill	Grant County District	(700.00)	(6,702.50)
Deposit	01/19/2021	Brian D. Barlow	Grant Coutny District	(700.00)	(7,402.50)
Deposit	01/19/2021	Anna Gigliotti	Grant Coutny District	(560.00)	(7,962.50)
Deposit	01/19/2021	Mary Lynch	Seattle Municipal Court	(560.00)	(8,522.50)
Deposit	01/19/2021	Seth Niesen	Seattle Municipal Court	(560.00)	(9,082.50)
Deposit	01/19/2021	Jerome Roache	Seattle Municipal Court	(560.00)	(9,642.50)
Deposit	01/19/2021	Park D. Eng	Seattle Municipal Court	(560.00)	(10,202.50)
Deposit	01/19/2021	Robert Chung	Seattle Municipal Court	(560.00)	(10,762.50)
Deposit	01/19/2021	Adam C. Eisenberg	Seattle Municipal Court	(700.00)	(11,462.50)
Deposit	01/19/2021	Willie Gregory	Seattle Municipal Court	(700.00)	(12,162.50)

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
**July 2020 through January 2021**

Type	Date	Name	Memo	Amount	Balance
Deposit	01/19/2021	Faye R. Chess	Seattle Municipal Court	(700.00)	(12,862.50)
Deposit	01/19/2021	Andrea Chin	Seattle Municipal Court	(700.00)	(13,562.50)
Deposit	01/19/2021	Anita M. Crawford-Willis	Seattle Municipal Court	(700.00)	(14,262.50)
Deposit	01/19/2021	Damon G. Shadid	Seattle Municipal Court	(700.00)	(14,962.50)
Deposit	01/19/2021	Catherine McDowall	Seattle Municipal Court	(700.00)	(15,662.50)
Deposit	01/19/2021	Rick Leo	Snohomish County	(560.00)	(16,222.50)
Deposit	01/19/2021	Tam Thi-Dang Bui	Snohomish County	(700.00)	(16,922.50)
Deposit	01/19/2021	Jeffery Goodwin	Snohomish County	(700.00)	(17,622.50)
Deposit	01/19/2021	Anthony E Howard	Snohomish County	(700.00)	(18,322.50)
Deposit	01/19/2021	Patricia L. Lyon	Snohomish County	(700.00)	(19,022.50)
Deposit	01/19/2021	Glough	Snohomish County	(700.00)	(19,722.50)
Deposit	01/19/2021	Jenn Rancourt	Snohomish County	(700.00)	(20,422.50)
Deposit	01/19/2021	Douglas Fair	Snohomish County	(700.00)	(21,122.50)
Deposit	01/19/2021	Elizabeth A. Fraiser	Snohomish County	(700.00)	(21,822.50)
Deposit	01/28/2021	Virginia M. Amato	King County	(700.00)	(22,522.50)
Deposit	01/28/2021	Marcine Anderson	King County	(700.00)	(23,222.50)
Deposit	01/28/2021	Joseph Campagna	King County	(700.00)	(23,922.50)
Deposit	01/28/2021	Arthur Chapman	King County	(700.00)	(24,622.50)
Deposit	01/28/2021	Mark Chow	King County	(700.00)	(25,322.50)
Deposit	01/28/2021	Michael Finkle	King County	(700.00)	(26,022.50)
Deposit	01/28/2021	David Christie	King County	(700.00)	(26,722.50)
Deposit	01/28/2021	Michelle Gehlsen	King County	(700.00)	(27,422.50)
Deposit	01/28/2021	Laurel Gibson	King County	(700.00)	(28,122.50)
Deposit	01/28/2021	Corinna Harn	King County	(700.00)	(28,822.50)
Deposit	01/28/2021	Nathaniel Green	King County	(700.00)	(29,522.50)
Deposit	01/28/2021	Gregg Hirakawa	King County	(700.00)	(30,222.50)
Deposit	01/28/2021	Jill Klinge	King County	(700.00)	(30,922.50)
Deposit	01/28/2021	Rhonda Laumann	King County	(700.00)	(31,622.50)
Deposit	01/28/2021	Susan Mahoney	King County	(700.00)	(32,322.50)
Deposit	01/28/2021	Marcus W. Naylor	King County	(700.00)	(33,022.50)
Deposit	01/28/2021	Lisa O'Toole	King County	(700.00)	(33,722.50)
Deposit	01/28/2021	Lisa Paglisotti	King County	(700.00)	(34,422.50)
Deposit	01/28/2021	Kevin Peck	King County	(700.00)	(35,122.50)
Deposit	01/28/2021	Jason Poydras	King County	(700.00)	(35,822.50)
Deposit	01/28/2021	Elizabeth D. Stephenson	King County	(700.00)	(36,522.50)
Deposit	01/28/2021	Donna Tucker	King County	(700.00)	(37,222.50)
Deposit	01/28/2021	Matthew York	King County	(700.00)	(37,922.50)
Deposit	01/28/2021	Vacant	King County	(700.00)	(38,622.50)
Deposit	01/28/2021	Vacant	King County	(700.00)	(39,322.50)
Deposit	01/28/2021	Anthony Gipe	City of Kent (no membership form)	(700.00)	(40,022.50)
Deposit	01/28/2021	Michael R Frans	City of Kent (no membership form)	(700.00)	(40,722.50)
Deposit	01/28/2021	Brian Sanderson	Yakima County	(700.00)	(41,422.50)
Deposit	01/28/2021	Donald W. Engel	Yakima County	(700.00)	(42,122.50)
Deposit	01/28/2021	Kevin Roy	Yakima County	(700.00)	(42,822.50)
Deposit	01/28/2021	Angelle M. Geri	Airway Heights (no membership form)	(700.00)	(43,522.50)
Deposit	01/28/2021	Debra L Burchett	Cowlitz County	(700.00)	(44,222.50)
Deposit	01/28/2021	John A Hays	Cowlitz County	(700.00)	(44,922.50)
Deposit	01/28/2021	M. Jamie Imboden	Cowlitz County	(700.00)	(45,622.50)
Deposit	01/28/2021	Karl Williams	Pierce County	(700.00)	(46,322.50)
Deposit	01/28/2021	Claire Sussman	Pierce County	(700.00)	(47,022.50)
Deposit	01/28/2021	Lizanne Padula	Pierce County	(700.00)	(47,722.50)
Deposit	01/28/2021	Lloyd Oaks	Pierce County	(700.00)	(48,422.50)
Deposit	01/28/2021	Kevin McCann	Pierce County	(700.00)	(49,122.50)
Deposit	01/28/2021	Jeanette Lineberry	Pierce County	(700.00)	(49,822.50)
Deposit	01/28/2021	Judy Jasprica	Pierce County	(700.00)	(50,522.50)
Deposit	01/28/2021	Karla Buttorff	Pierce County	(700.00)	(51,222.50)
Deposit	01/28/2021	Stephen D Greer	City of Shelton	(350.00)	(51,572.50)
Deposit	01/28/2021	N. Scott Stewart	City of Issaquah (no membership form)	(700.00)	(52,272.50)
Deposit	01/28/2021	Timothy Drury	City of Port Orchard	(350.00)	(52,622.50)
Deposit	01/28/2021	Robert Grim	Okanogan County District	(700.00)	(53,322.50)
Deposit	01/28/2021	Charles Short	Okanogan County District	(700.00)	(54,022.50)
Deposit	01/28/2021	Kyle Mott	Chelan County	(700.00)	(54,722.50)
Deposit	01/28/2021	Roy Fore	Chelan County	(700.00)	(55,422.50)
Deposit	01/28/2021	Roger Bennett	City of Battle Ground	(350.00)	(55,772.50)
Deposit	01/28/2021	Paul R Sander	Kittitas County	(700.00)	(56,472.50)
Deposit	01/28/2021	Jennifer M. Ellis	Kittitas County	(280.00)	(56,752.50)
Deposit	01/28/2021	William H. Hawkins	Island County	(700.00)	(57,452.50)
Deposit	01/28/2021	Ronald Andrew M Costeck	Island County	(560.00)	(58,012.50)
Deposit	01/28/2021	Jerry Roach	Franklin County (no membership form)	(700.00)	(58,712.50)

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
**July 2020 through January 2021**

Type	Date	Name	Memo	Amount	Balance
Deposit	01/28/2021	Kristian E. Hedine	Walla Walla District Court	(700.00)	(59,412.50)
Deposit	01/28/2021	John E Hart	Whitman County District Court	(700.00)	(60,112.50)
Deposit	01/28/2021	Elizabeth Penoyar	Pacific County	(350.00)	(60,462.50)
Deposit	01/28/2021	G. Scott Marinella	County of Columbia	(350.00)	(60,812.50)
Deposit	01/28/2021	Douglas B. Robinson	City of Colfax	(350.00)	(61,162.50)
Deposit	01/28/2021	Rick L. Hansen	Klickitat County (no membership form)	(350.00)	(61,512.50)
Deposit	01/28/2021	Zenon P. Olbertz	Gig Harbor Municipal Court	(350.00)	(61,862.50)
Deposit	01/28/2021	Darrel R. Ellis	Cle Elum Municipal Court	(175.00)	(62,037.50)
Deposit	01/28/2021	Stephen Shelton	Associate Member	(17.50)	(62,055.00)
Deposit	01/28/2021	Rich Fitterer	Associate Member (no membership form)	(17.50)	(62,072.50)
Deposit	01/28/2021	Charles J. Delaurenti	Associate Member (no membership form)	(17.50)	(62,090.00)
Deposit	01/28/2021	David M. Kenworthy	Associate Member	(17.50)	(62,107.50)
Total Membership Revenue				(62,107.50)	(62,107.50)
<b>Special Fund Expense</b>					
Check	10/14/2020	AOC	Special fund expense	29.45	29.45
Total Special Fund Expense				29.45	29.45
<b>Prior Year Budget Expense</b>					
Check	08/20/2020	AOC	Conference Calls for June	194.88	194.88
Check	08/21/2020	Superior Court Judges Ass...	1/2 of unused balance	2,405.00	2,599.88
Check	10/26/2020	4imprint	President Line item from 2019-2020 Budget	1,252.12	3,852.00
Check	01/12/2021	Tags Awards & Specialties	President line item for 2019-2020 budget	82.05	3,934.05
Total Prior Year Budget Expense				3,934.05	3,934.05
<b>Audit</b>					
Check	01/26/2021	Frucci & Associates II, PLLC	Audit	8,000.00	8,000.00
Total Audit				8,000.00	8,000.00
<b>Board Meeting Expense</b>					
Check	10/01/2020	King County District Court	9/11 Judge Walls	244.90	244.90
Check	10/21/2020	King County District Court	Pro Tem Renee Walls 10-9-20	244.90	489.80
Total Board Meeting Expense				489.80	489.80
<b>Bookkeeping Expense</b>					
Check	08/14/2020	Pierce County Bookkeeping	June invoice 1000	318.00	318.00
Check	08/14/2020	Pierce County Bookkeeping	July invoice 1002	218.00	536.00
Check	09/15/2020	Pierce County Bookkeeping	August Invoice 1020	318.00	854.00
Check	10/14/2020	Pierce County Bookkeeping	Invoice 1050 for September	318.00	1,172.00
Check	11/09/2020	Pierce County Bookkeeping	August Invoice	318.00	1,490.00
Check	12/09/2020	Pierce County Bookkeeping	November invoice	318.00	1,808.00
Check	01/15/2021	Pierce County Bookkeeping	December, 2020	318.00	2,126.00
Total Bookkeeping Expense				2,126.00	2,126.00
<b>Conference Calls</b>					
Check	01/12/2021	AOC	MS121820-02	92.86	92.86
Total Conference Calls				92.86	92.86
<b>Judicial Assistance Committee</b>					
Check	09/11/2020	Susanna Neil Kanther-Raz	July/Aug/Sept	1,200.00	1,200.00
Check	12/17/2020	Susanna Neil Kanther-Raz	Oct/Nov/Dec	1,200.00	2,400.00
Check	12/17/2020	Susanna Neil Kanther-Raz	Therapy Session	150.00	2,550.00
Check	12/17/2020	Susanna Neil Kanther-Raz	Peer Counselor Training	800.00	3,350.00
Check	01/12/2021	Susanna Neil Kanther-Raz	Back pay for 2020	100.00	3,450.00
Total Judicial Assistance Committee				3,450.00	3,450.00
<b>Legislative Committee</b>					
Check	10/01/2020	King County District Court	9/15/20 Pro Tem Judge Nguyen	244.90	244.90
Check	10/01/2020	King County District Court	9/11 Judge Powell	244.90	489.80
Check	10/21/2020	King County District Court	9/22/20 Pro Tem Judge Gehlsen	244.90	734.70
Total Legislative Committee				734.70	734.70

**Washington State District And Municipal Court Judges Assoc.**  
**Transaction Detail by Account**  
**July 2020 through January 2021**

Type	Date	Name	Memo	Amount	Balance
<b>Legislative Pro-Tem</b>					
Check	07/31/2020	King County District Court	Judge Michelle Gehlsen 7-10-20	244.90	244.90
Check	09/29/2020	King County District Court	Judge Valerie Bouffiuou 8/25/20	244.90	489.80
Check	11/09/2020	Snohomish Co. District Co...	DMCMA meeting 10/22/20	210.00	699.80
Check	12/17/2020	King County District Court	11/30/20	244.90	944.70
Check	01/19/2021	King County District Court	Renee Walls 12-4-20	244.90	1,189.60
Check	01/19/2021	King County District Court	Terri Luken 12-11-20	244.90	1,434.50
Total Legislative Pro-Tem				1,434.50	1,434.50
<b>Lobbyist Contract</b>					
Check	07/01/2020	Melanie Stewart	July Payment	2,000.00	2,000.00
Genera...	07/31/2020		1/12 of Contract	4,666.66	6,666.66
Check	08/03/2020	Melanie Stewart	August invoice 4818	2,000.00	8,666.66
Genera...	08/31/2020		1/12 of Contract	4,666.66	13,333.32
Check	09/01/2020	Melanie Stewart	September payment	2,000.00	15,333.32
Genera...	09/30/2020		1/12 of Contract	4,666.66	19,999.98
Check	10/01/2020	Melanie Stewart	October payment	2,000.00	21,999.98
Genera...	10/31/2020		1/12 of Contract	4,666.66	26,666.64
Check	11/02/2020	Melanie Stewart	November payment	2,000.00	28,666.64
Genera...	11/30/2020		1/12 of Contract	4,666.66	33,333.30
Check	12/01/2020	Melanie Stewart	December payment	2,000.00	35,333.30
Genera...	12/31/2020		1/12 of Contract	4,666.66	39,999.96
Check	01/01/2021	Melanie Stewart	January payment	2,000.00	41,999.96
Genera...	01/31/2021		1/12 of Contract	4,666.66	46,666.62
Total Lobbyist Contract				46,666.62	46,666.62
<b>President Expense</b>					
Check	10/21/2020	King County District Court	Pro Tem Valerie Bouffiuou 10-9-20	244.90	244.90
Check	12/09/2020	Tags Awards & Specialties	President Expense	101.74	346.64
Check	12/24/2020	Tags Awards & Specialties	President Expense	111.59	458.23
Check	01/09/2021	Michelle Gehlsen	Gift for Sharon Harvey	327.94	786.17
Total President Expense				786.17	786.17
<b>Pro Tempore (Chair Approval)</b>					
Check	01/12/2021	Okanogon County District ...	Judge Short 12/10/20	394.38	394.38
Total Pro Tempore (Chair Approval)				394.38	394.38
<b>Professional Services</b>					
Check	08/20/2020	Dino W Traverso, PLLC	Invoice 19729 2019 Tax return	700.00	700.00
Check	11/13/2020	Dino W Traverso, PLLC	Invoice 20296	250.00	950.00
Total Professional Services				950.00	950.00
<b>Treasurer Expense and Bonds</b>					
Check	09/21/2020	Sharon Harvey	Corp License Renewal	10.00	10.00
Total Treasurer Expense and Bonds				10.00	10.00
<b>Insurance Expense</b>					
Check	11/12/2020	Travelers Insurance		3,715.00	3,715.00
Total Insurance Expense				3,715.00	3,715.00
<b>TOTAL</b>				<b>0.00</b>	<b>0.00</b>



**Statement of Account**

PAGE 1 OF 1

Statement End Date January 31, 2021

Statement Begin Date January 1, 2021

Account Number

To report a lost or stolen card,  
call 800-324-9375.

For 24-hour telephone banking,  
call 877-431-1876.

WA STATE DIST & MUNICIPAL COURT JUDGES' 8931  
JUDGE MICHELLE K GEHLEN  
10116 NE 183RD ST  
BOTHELL, WA 98011-3416

*For questions or assistance with your account(s),  
please call 800-324-9375, stop by your local branch,  
or send a written request to our Client Care Center  
at 9929 Evergreen Way, Everett WA 98204.*

**Business Premium Money Market Summary -**

Annual Percentage Yield Earned for this Statement Period	0.250%
Interest Rate Effective 01/01/2021	0.250%
Interest Earned/Accrued this Cycle	\$9.32
Number of Days in this Cycle	31
Date Interest Posted	01-31-2021
Year-to-Date Interest Paid	\$9.32

<b>Beginning Balance</b>	<b>\$43,889.26</b>
Interest Earned This Period	+9.32
Deposits and Credits	+0.00
Checks Paid	-0.00
ATM, Electronic and Debit Card Withdrawals	-0.00
Other Transactions	-0.00
<b>Ending Balance</b>	<b>\$43,898.58</b>



	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

**Interest Earned This Period**

Date	Description	Amount
01-31	Credit Interest	9.32
<b>Total Interest Earned This Period</b>		<b>9.32</b>

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.

## DMCJA 2020-2021 Adopted Budget

Item/Committee			
Access to Justice Liaison	\$ 100.00		\$100.00
Audit (every 3 years)	\$ 10,000.00	\$8,000.00	\$2,000.00
Bar Association Liaison	\$ 1,500.00		\$1,500.00
Board Meeting Expense	\$ 30,000.00	\$490.00	\$29,510.00
Bookkeeping Expense	\$ 3,500.00	\$2,126.00	\$1,374.00
Bylaws Committee	\$ 250.00		\$250.00
Conference Calls	\$ 750.00	\$93.00	\$657.00
Conference Planning Committee	\$ 4,000.00		\$4,000.00
Conference <u>Incidental</u> Fees For Members for	\$ 40,000.00		\$40,000.00
Council on Independent Courts (CIC)	\$ 1,000.00		\$1,000.00
Diversity Committee	\$ 2,000.00		\$2,000.00
DMCJA/SCJA Sentencing Alternatives aka	\$ -		
DMCMA Liaison	\$ 500.00		\$500.00
DMCMA Mandatory Education	\$ 20,000.00		\$20,000.00
DOL Liaison Committee	\$ 200.00		\$200.00
Education Committee	\$ 14,500.00		\$14,500.00
Education - Security	\$ 2,500.00		\$2,500.00
Educational Grants	\$ 5,000.00		\$5,000.00
Judicial Assistance Service Program (JASP) Committee*	\$ 16,000.00	\$3,450.00	\$12,550.00
Insurance	\$ 3,715.00	\$3,715.00	\$0.00
Judicial College Social Support	\$ 2,000.00		\$2,000.00
Judicial Community Outreach	\$ 4,000.00		\$4,000.00
Legislative Committee	\$ 4,000.00	\$735.00	\$3,265.00
Legislative Pro-Tem	\$ 2,500.00	\$1,434.00	\$1,066.00
Lobbyist Contract	\$ 80,000.00	\$70,000.00	\$10,000.00
Lobbyist Expenses	\$ 1,500.00		\$1,500.00
Long-Range Planning Committee	\$ 750.00		\$750.00
MPA Liaison	\$ 1,000.00		\$1,000.00
Municipal/District Court Swearing In - Every 4	\$ -		
National Leadership Grants	\$ 5,000.00		\$5,000.00
Nominating Committee	\$ 400.00		\$400.00
President Expense	\$ 5,000.00	\$786.00	\$4,214.00
Pro Tempore (committee chair approval)	\$ 10,000.00	\$394.00	\$9,606.00
Professional Services	\$ 5,000.00	\$950.00	\$4,050.00
Public Outreach (ad hoc workgroup)	\$ 2,500.00		\$2,500.00
Rules Committee	\$ 500.00		\$500.00
SCJA Board Liaison	\$ 1,000.00		\$1,000.00
Special Fund	\$ -	\$29.00	
Therapeutic Courts**	\$ 2,500.00		\$2,500.00
Treasurer Expense and Bonds	\$ 250.00	\$10.00	\$240.00

Trial Court Advocacy Board	\$	-	
Uniform Infraction Citation Committee	\$	1,000.00	\$1,000.00
Totals	\$	282,200.00	\$92,212.00 \$189,988.00
*Includes \$8,000 from the SCJA			
DMCJA\Board\Budget\2010-Present\2020-2021 Adopted	updated 01/31/2021		





**DMCJA Rules Committee Meeting**  
Wednesday, January 27, 2021 (Noon – 1:00 p.m.)

Via Zoom

**MEETING MINUTES**

**Members:**

Chair, Judge Goodwin  
Judge Buttorff  
Judge Campagna  
Judge Eisenberg  
Judge Finkle  
~~Commissioner Hanlon~~  
Judge Oaks  
Judge Padula  
~~Judge Paja~~  
Judge Samuelson  
Ms. Patti Kohler, DMCMA Liaison  
~~Ms. Melanie Conn, DMCMA Liaison~~

**AOC Staff:**

Ms. J Benway

**Guest:**

Judge Catherine McDowall

Judge Goodwin called the meeting to order at 12:01 p.m.

The Committee discussed the following items:

**1. Welcome & Introductions**

Judge Goodwin welcomed the Committee members in attendance. Judge Eisenberg introduced Judge McDowall, his benchmate in Seattle Municipal Court, who prepared a memo on State v. Gelinas that was provided to the Rules Committee.

**2. Approve Minutes from the December 9, 2020 Meeting**

It was motioned, seconded, and passed to approve the minutes from the December 9, 2020 Rules Committee meeting. The approved minutes will be provided to the DMCJA Board.

**3. Discuss Recent Amendments to CrRLJ 3.4 & State v. Gelinas**

CrRLJ 3.4, pertaining to the presence of the defendant, was recently amended by the WSSC and was the subject of the recent Division I opinion State v. Gelinas. The Committee is concerned about the readability of the current rule, the potential for more hearings, how the waiver process will work, and the implication for speedy trials under CrRLJ 3.3. Judge Goodwin noted that he has also been meeting with the Interpreter Commission regarding their concerns about the rule. Due to the number of issues and the amount of material, the Committee set a special meeting for Thursday, February 11 to continue the discussion. Ms. Benway will schedule the meeting and send notice to Committee members.

#### **4. Discuss Recently Amended GR 11.3 and New GR 11.4**

Judge Goodwin stated that the WSSC recently amended GR 11.3 and enacted new GR 11.4 pertaining to the use of interpreters that could have a large impact on courts of limited jurisdiction. They were published on an expedited schedule without providing the opportunity for comment. Judge Goodwin has been meeting with the Issues Committee of the Interpreter Commission, which is chaired by Judge Antush, to propose helpful language, and has encouraged them to request that the rules be published for comment. This item will be carried over to the next meeting.

#### **5. Discuss Proposal to Amend ARLJ 14**

The District and Municipal Court Managers' Association (DMCMA) has proposed an amendment to ARLJ 14, which would require training for court administrators. Ms. Kohler answered questions regarding the proposal, and stated that the training requirement could be fulfilled through the trainings and conferences offered by the DMCMA. The proposal has not yet been submitted to the WSSC, as the DMCMA would like to have DMCJA support before doing so. This item was continued to the next meeting.

#### **6. Discuss Rules Recently Published for Comment by the WSSC**

The WSSC recently published several rule and rule amendment proposals for comment, many of which may impact courts of limited jurisdiction. The comment deadline is April 30, 2021. Of particular note are:

- Proposed new GR 39, pertaining to legal financial obligations. The Committee agreed that it would be helpful to have a process but had questions about the proposal. This item will be carried over to the next meeting.
- Proposal to amend CR 71, pertaining to time limits on attorney withdrawal. The Committee questioned whether a similar amendment would be helpful for courts of limited jurisdiction and concluded that it would not.
- Proposal to amend CrRLJ 3.2, pertaining to release of the accused. The Committee discussed the proposal and agreed the proposed amendments may be beneficial. This item will be carried over to the next meeting.
- Proposal to amend CrRLJ 3.1 Standards, adds a requirement pertaining to the appeals process. The Committee had no objection.

#### **7. Update Regarding Model Local Rule for Electronic Filing**

The Committee had previously discussed the need for local courts to adopt a model rule if the court intends to require electronic filing (per GR 30). Judge Goodwin stated that the proposed rule had been discussed at the DMCJA Board meeting and the CLJ-CMS Steering Committee was taking the lead on this issue.

#### **8. Discuss Potential Amendments to CRLJ 5**

Judge Finkle stated that he was putting together an informal workgroup to look into the issue of electronic service under CRLJ 5. This item will be brought back to the Committee at a later meeting.

### **9. Other Business and Next Meeting Date**

Judge Eisenberg stated that he appreciated Judge McDowall's attendance at the meeting and recommended her membership on the Committee. Judge Goodwin and the rest of the Committee agreed. Ms. Benway will convey the recommendation to DMCJA Staff.

The next Committee meeting is scheduled for Wednesday, February 24, 2021 at noon, via zoom video conference. The Committee also scheduled a special meeting on Thursday, February 11, at noon via zoom, to discuss CrRLJ 3.4. There being no further business, the meeting was adjourned at 12:57 p.m.



## DMCJA Rules Committee Annual Meeting

Wednesday, December 9, 2020 (Noon – 1:00 p.m.)

Via Zoom

### MEETING MINUTES

#### Members:

Chair, Judge Goodwin  
Judge Buttorff  
Judge Campagna  
Judge Eisenberg  
Judge Finkle  
~~Commissioner Hanlon~~  
Judge Oaks  
Judge Padula  
~~Judge Paja~~  
Judge Samuelson  
Ms. Patti Kohler, DMCMA Liaison  
~~Ms. Melanie Conn, DMCMA Liaison~~

#### AOC Staff:

Ms. J Benway

Judge Goodwin called the meeting to order at 12:05 p.m.

The Committee discussed the following items:

#### 1. Welcome & Introductions

Judge Goodwin welcomed the Committee members in attendance.

#### 2. Approve Minutes from the October 28, 2020 Meeting

It was motioned, seconded, and passed to approve the minutes from the October 28, 2020 Rules Committee meeting. Judge Goodwin stated that he appreciated Ms. Benway's work on the minutes and the Committee concurred. The approved minutes will be provided to the DMCJA Board.

#### 3. Discuss Revised Proposal to Amend GR 22 (formerly GR 31)

The Committee reviewed the revised version of the proposal to amend GR 22 to protect certain materials in therapeutic courts, which addresses concerns raised by the Washington State Association of County Clerks (WSACC); WSACC has approved this version. Ms. Benway stated that she had also submitted the proposal to the Superior Court Judges' Association (SCJA) Rules Committee for comment as well. Judge Finkle stated that he appreciated the revisions and wanted to suggest that the phrase "under chapter 10.77 RCW" be used in place of "mental health proceedings." The Committee agreed that this was a good amendment and Judge Eisenberg stated that he would make that change. It was motioned, seconded, and passed that the proposed rule amendment (as revised by Judge Eisenberg) be conveyed to the DMCJA Board with a recommendation to forward it to the WSSC Rules Committee. Ms. Benway stated

that per GR 9, the WSSC was not accepting rule amendment proposals until October 2021. The Committee requested that Ms. Benway investigate whether it would be possible to present the WSSC with the proposal prior to that time.

#### **4. Discuss Potential Amendment to CRLJ 43**

The Committee considered whether language should be added to CRLJ 43(a) to make it identical to CR 43(a). The provision states: "For good cause in compelling circumstances and with appropriate safeguards, the court may permit testimony in open court by contemporaneous transmission from a different location." The Committee agreed with this addition and requested that Ms. Benway prepare a GR 9 Cover Sheet for the proposal. It was motioned, seconded, and passed to submit the proposal to the DMCJA Board with a recommendation to forward it to the WSSC Rules Committee for consideration.

#### **5. Update Regarding Recently Enacted Rules**

Ms. Benway provided an update regarding rules the WSSC recently enacted that will impact courts of limited jurisdiction. Of particular note were amendments to GR 7 regarding adopting local rules, and changes to statewide rules due to the repeal of RCW 9A.72.085. The Committee requested that Ms. Benway provide the report at the next DMCJA Board meeting. Ms. Benway stated that she would speak to DMCJA staff regarding adding that to the agenda.

#### **6. Discuss Potential Amendments to CRLJ 5**

Judge Finkle sent a message to the DMCJA listserv regarding how and whether various courts are using CRLJ 5, and Ms. Benway presented the results to the Committee. Judge Finkle stated that judges had very varied responses regarding the use of CRLJ 5 in the courtrooms. It did confirm that not all courts have access to the same technology. The Committee requested that Judge Finkle continue to look into the issue of electronic service. He stated that he may draft a revised rule for discussion purposes and discuss it with other CLJ judges. This item will be brought back to the Committee at a later meeting.

#### **7. Discuss Amendments to CrRLJ 3.4**

Ms. Benway stated that the WSSC had adopted amendments to CrRLJ 3.4 and CrR 3.4 that will be effective on February 1, 2021. The amendments were proposed by the Washington Defender Association, and may present operational challenges for trial courts. The Superior Court Judges Association has drafted a revised rule that it provided to DMCJA Rules Committee for review. Committee members will review the proposal for discussion at the next meeting. The Committee agreed to carry this item forward to the January 2021 meeting.

#### **8. Other Business and Next Meeting Date**

Judge Goodwin expressed concern regarding meeting attendance and asked if a different day or time would work better for Committee members. Committee consensus was that while not perfect, the fourth Wednesday at noon seemed to work for most Committee members. Judge Goodwin asked Committee members to let him or Ms. Benway know if another day or time works better for meeting.

The next Committee meeting is scheduled for Wednesday, January 27, 2021 at noon, via zoom video conference. There being no further business, the meeting was adjourned at 12:59 p.m.

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**Hon. Linda W.Y. Coburn**

Washington State Court of Appeals, Division 1

## WHEN

Feb 26, 1:15 – 5:00 p.m.  
Mar 5, 1:15 – 5:00 p.m.  
Mar 12, 1:15 – 5:15 p.m.

## WHERE

Webcast only

## TUITION

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# DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION SLATE FOR ELECTION

June 2021

*Simple majority vote wins.*

## OFFICERS: 2021-2022 (1-YEAR TERM)

POSITION	NOMINATION	WRITE-IN CANDIDATE
President	<input checked="" type="checkbox"/> <b>Judge Charles Short</b> Okanogan District Court	<i>Write-in candidates for President are not allowed according to Bylaws.</i>
President - Elect	<input type="checkbox"/> <b>Commissioner Rick Leo</b> Snohomish District Court	<input type="checkbox"/>
Vice - President	<input type="checkbox"/> <b>Judge Jeffrey Smith</b> Spokane District Court	<input type="checkbox"/>
Secretary/Treasurer	<input type="checkbox"/> <b>Judge Karl Williams</b> Pierce District Court	<input type="checkbox"/>
Past - President	<input checked="" type="checkbox"/> <b>Judge Michelle Gehlsen</b> King District Court	<i>Automatic succession according to Bylaws.</i>

## BOARD OF GOVERNORS: 2021-2024 (3-YEAR TERM)

POSITION	NOMINATION	WRITE-IN CANDIDATE
#1 Full-Time District Ct	<input type="checkbox"/> <b>Judge Lloyd Oaks</b> Pierce District Court	<input type="checkbox"/>
#8 Open	<input type="checkbox"/> <b>Judge Michael Frans</b> Kent Municipal Court	<input type="checkbox"/>
#9 Open	<input type="checkbox"/> <b>Catherine McDowall</b> Seattle Municipal Court	<input type="checkbox"/>

## COMMISSION ON JUDICIAL CONDUCT: 2021-2025 (4-YEAR TERM)

POSITION	NOMINATION	WRITE-IN CANDIDATE
Member	<input type="checkbox"/> <b>Judge Kristian Hedine</b> Walla Walla District Court	<input type="checkbox"/>
Alternate Member	<input type="checkbox"/> <b>Judge Claire Bradley</b> Kitsap District Court	<input type="checkbox"/>



TO: Judge Michelle Gehlsen, President, DMCJA Board  
FROM: Judge Jeffrey Goodwin, Chair, DMCJA Rules Committee  
SUBJECT: Proposal to Amend CRLJ 43  
DATE: December 21, 2020

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One of the DMCJA Rules Committee charges is to “evaluate and report on proposed rules and amendments... requested by DMCJA members... or referred by the DMCJA Board.” The DMCJA Board directed the Rules Committee to determine if language in CR 43 pertaining to remote testimony should be incorporated into CRLJ 43. The DMCJA Rules Committee considered and discussed the matter and unanimously recommends that the DMCJA Board request that the Washington State Supreme Court amend CRLJ 43(a)(1) to be identical to CR 43(a)(1) through the addition of the phrase “For good cause in compelling circumstances and with appropriate safeguards, the court may permit testimony in open court by contemporaneous transmission from a different location.”

Please let me know if you have any questions. I can be reached through 425-744-6800 or [jeffrey.goodwin@snoco.org](mailto:jeffrey.goodwin@snoco.org).

Attachment: GR 9 Cover Sheet and Proposed Amendment to CRLJ 43

CC: DMCJA Rules Committee

**GR 9 COVER SHEET**  
**Suggested Amendment to**  
**WASHINGTON STATE COURT RULES:**  
**CIVIL RULES FOR COURTS OF LIMITED JURISDICTION**

**Amend RULE 43**  
**TAKING OF TESTIMONY**

**Submitted by the District & Municipal Courts Judges Association**

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- A. **Name of Proponent:** District & Municipal Courts Judges Association  
(DMCJA)
- B. **Spokesperson:** Judge Michelle Gehlsen, President  
DMCJA
- C. **Purpose:** It was recently brought to the attention of the DMCJA that CR 43(a)(1) includes a sentence pertaining to remote testimony that is absent from CRLJ 43(a)(1). The sentence reads, “For good cause in compelling circumstances and with appropriate safeguards, the court may permit testimony in open court by contemporaneous transmission from a different location.” Having considered the matter, the DMCJA Board determined that courts of limited jurisdiction would benefit from similar flexibility in permitting remote testimony. Further, it is good practice for the rules of the trial courts to remain congruent. Therefore, the DMCJA requests that an additional sentence be added to CRLJ 43(a)(1) making that subsection identical to CR 43(a)(1).
- D. **Hearing:** A hearing is not recommended.
- E. **Expedited Consideration:** Expedited consideration is not requested.

Proposed Amendment:

**CRLJ 43**  
**TAKING OF TESTIMONY**

**(a) Testimony.**

(1) *Generally.* In all trials the testimony of witnesses shall be taken orally in open court, unless otherwise directed by the court or provided by rule or statute. For good cause in compelling circumstances and with appropriate safeguards, the court may permit testimony in open court by contemporaneous transmission from a different location.

(2) *Multiple Examinations.* When two or more attorneys are upon the same side trying a case, the attorney conducting the examination of a witness shall continue until the witness is excused from the stand; and all objections and offers of proof made during the examination of such witness shall be made or announced by the attorney who is conducting the examination or cross examination.

**(b) - (k)** [Unchanged.]

TO: Judge Michelle Gehlsen, President, DMCJA Board  
FROM: J Benway, AOC Senior Legal Analyst & Staff, DMCJA Rules Committee  
SUBJECT: Proposal to Amend GR 22 [formerly proposal to amend GR 31]  
DATE: February 2, 2021

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As detailed below, the proposal to protect certain therapeutic court documents from public disclosure has had many iterations. This most recent version was provided to the Superior Court Judges' Association (SCJA) for comment and was presented to the DMCJA Board at the January meeting. After the January DMCJA Board meeting, I received a message from the SCJA that they approved of the proposal but requested that the phrase "and any case in which treatment is court-ordered" be removed from GR 22(b)(9). After obtaining the approval of Judge Goodwin and Judge Ringus, I revised the proposal to reflect the SCJA's suggestion. The version attached to this memo has been approved by the DMCJA Rules Committee, the SCJA, and the Washington State Association of County Clerks.

Please let me know if you have any questions or if I can provide additional information.  
Thank you!

TO: Judge Michelle Gehlsen, President, DMCJA Board  
FROM: Judge Jeffrey Goodwin, Chair, DMCJA Rules Committee  
SUBJECT: Proposal to Amend GR 22 [formerly proposal to amend GR 31]  
DATE: December 29, 2020

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As you know, earlier this year, the DMCJA requested that the Washington State Supreme Court (WSSC) amend GR 31 to protect the confidentiality of certain therapeutic court records. After the proposal was submitted, the Washington Association for County Clerks (WSACC) contacted the DMCJA and requested that the proposal be modified to address WSACC's concerns. Subsequently, the DMCJA requested that its proposal be withdrawn, and representatives of WSACC and the DMCJA Rules Committee prepared a revised proposal to amend GR 22. The revised GR 22 proposal has now been reviewed and approved by the DMCJA Rules Committee and WSACC, and has been submitted to the SCJA for review.

The DMCJA Rules Committee recommends that the DMCJA Board submit the attached GR 9 Cover Sheet and proposed rule amendment to the WSSC for consideration.

Please let me know if you have any questions. I can be reached through 425-744-6800 or [jeffrey.goodwin@snoco.org](mailto:jeffrey.goodwin@snoco.org).

Attachment: GR 9 Cover Sheet and Proposed Amendment to GR 22

CC: DMCJA Rules Committee

## GR 9 COVER SHEET

### Suggested Amendments to

### WASHINGTON STATE COURT GENERAL RULES:

### RULE 22: ACCESS TO FAMILY LAW AND GUARDIANSHIP COURT RECORDS

### Submitted by the District & Municipal Courts Judges Association

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- A. **Name of Proponent:** District & Municipal Courts Judges Association
- B. **Spokesperson:** Judge Michelle Gehlsen, DMCJA President
- C. **Purpose:** The DMCJA recommends amending GR 22 to include therapeutic court records. Therapeutic courts are defined under RCW 2.30.010. This amendment would further the goal of therapeutic courts to provide individualized treatment intervention. Limited public access to assessments and treatment reports would help encourage defendants to cooperate more honestly with risk/needs assessments, mental health and chemical dependency evaluations, and treatment.

In RCW 2.30.010, the Legislature recognized the unique ability of therapeutic courts to help defendants address their individual treatment needs:

(1) The legislature finds that judges in the trial courts throughout the state effectively utilize what are known as therapeutic courts to remove a defendant's or respondent's case from the criminal and civil court traditional trial track and allow those defendants or respondents the opportunity to obtain treatment services to address particular issues that may have contributed to the conduct that led to their arrest or other issues before the court. Trial courts have proved adept at creative approaches in fashioning a wide variety of therapeutic courts addressing the spectrum of social issues that can contribute to criminal activity and engagement with the child welfare system.

(2) The legislature further finds that by focusing on the specific individual's needs, providing treatment for the issues presented, and ensuring rapid and appropriate accountability for program violations, therapeutic courts may decrease recidivism, improve the safety of the community, and improve the life of the program participant and the lives of the participant's family members by decreasing the severity and frequency of the specific behavior addressed by the therapeutic court.

(3) The legislature recognizes the inherent authority of the judiciary under Article IV, section 1 of the state Constitution to establish therapeutic courts, and the outstanding contribution to the state and local communities made by the establishment of therapeutic courts and desires to provide a general provision in

statute acknowledging and encouraging the judiciary to provide for therapeutic court programs to address the particular needs within a given judicial jurisdiction.

Successful completion of a therapeutic court program by a defendant is dependent on the defendant being honest throughout the entire process. Initial evaluations require defendants to be honest about their personal history, their addiction issues, their mental health issues, etc. Having such evaluations and treatment reports be restricted will help facilitate this goal because defendants can speak freely to evaluators, treatment providers and probation counselors without fear their personal private information will be released to the general public.

To further this end, the DMCJA proposes an amendment to GR 22 that would create restricted access to certain critical records used in therapeutic courts. This amendment would facilitate public access to court records while also protecting personal privacy and not unduly burdening the ongoing business of the courts.

- D. **Proposed Amendments:** [set forth below]
- E. **Hearing:** A hearing is not recommended.
- F. **Expedited Consideration:** Expedited consideration is not requested.

PROPOSED AMENDMENT:

**GR 22**  
**ACCESS TO FAMILY LAW, ~~AND~~ GUARDIANSHIP, AND THERAPEUTIC COURT  
RECORDS**

**(a) Purpose and Scope of this Rule.** This rule governs access to family law, ~~and~~ guardianship, and therapeutic court records, whether the records are maintained in paper or electronic form. The policy of the courts is to facilitate public access to court records, provided that such access will not present an unreasonable invasion of personal privacy, will not permit access to records or information defined by law or court rule as confidential, sealed, exempted from disclosure, or otherwise restricted from public access, and will not be unduly burdensome to the ongoing business of the courts.

**(b) Definition and Construction of Terms.**

(1) – (8) [Unchanged.]

(9) “Therapeutic court cases” means any case in which a party is receiving treatment pursuant to a therapeutic court program under Chapter 2.30 RCW.

**(c) Access to Family Law, ~~or~~ Guardianship, and Therapeutic Court Records.**

(1) *General Policy.* Except as provided in RCW 26.26.610(2) and subsections (c)(2) and (c)(3) below, all court records shall be open to the public for inspection and copying upon request. The Clerk of the court may assess fees, as may be authorized by law, for the production of such records.

(2) *Restricted Access.* The Confidential Information Form, Sealed Financial Source Documents, Domestic Violence Information Form, Notice of Intent to Relocate required by RCW 26.09.440, Sealed Personal Health Care Record, Retirement Plan Order, Confidential Reports as defined in (e)(2)(B), copies of any unredacted Judicial Information System (JIS) database information considered by the court for parenting plan approval as set forth in (f) of this rule, ~~and~~ any Personal Information Sheet necessary for JIS purposes, and evaluations and reports pursuant to chapter 10.77 RCW, therapeutic court risk/needs assessments, treatment evaluation and treatment compliance forms used in therapeutic court cases or otherwise ordered by a court, shall only be accessible as provided in sections (h) and (i) herein.

(3) *Excluded Records.* This section (c) does not apply to court records that are sealed as provided in GR 15, or to which access is otherwise restricted by law.

**(d) Restricted Personal Identifiers Not Required—Except.** Parties to a family law case or the protected person in a guardianship case or defendants in a therapeutic court or those ordered to do treatment by a therapeutic court shall not be required to provide restricted personal identifiers in any document filed with the court or required to be provided upon filing a family law or guardianship case, except:

(1) “Sealed financial source documents” filed in accordance with (g)(1).



(2) The following forms: Confidential Information Form, Domestic Violence Information Form, Notice of Intent to Relocate required by RCW 26.09.440, Vital Statistics Form, Law Enforcement Information Form, Foreign Protection Order Information Form, and any Personal Information Sheet necessary for JIS purposes.

(3) Court requested documents that contain restricted personal identifiers, which may be submitted by a party as financial source documents under the provisions of section (g) of this rule.

#### Comment

Court records not meeting the definition of “Sealed Financial Source Documents,” “Personal Health Care Records,” Retirement Plan Orders, Confidential Reports or court records that otherwise meet the definition but have not been submitted in accordance with (g)(1) are not automatically sealed. Section (3) provides authority for the court to seal court records containing restricted personal identifiers upon motion of a party, or on the court’s own motion during a hearing or trial.

#### **(e) Filing of Reports in Family Law, ~~and~~ Guardianship, and Therapeutic Court cases--Cover Sheet.**

(1) This section applies to documents that are intended as reports to the court in Family law, ~~and~~ Guardianship, and therapeutic court cases including, but not limited to, the following:

(A) Parenting evaluations;

(B) Domestic Violence Assessment Reports created by Family Court Services or a qualified expert appointed by the court, or created for a therapeutic court purpose or otherwise ordered by a court;

(C) Risk Assessment Reports created by Family Court Services or a qualified expert, or created for a therapeutic court purpose or otherwise ordered by a court;

(D) Treatment evaluation and compliance reports required by a therapeutic court or otherwise ordered by a court;

(E) Mental health competency evaluations;

(~~F~~) CPS Summary Reports created by Family Court Services or supplied directly by Children’s Protective Services;

(~~G~~) Sexual abuse evaluations; and

(~~H~~) Reports of a guardian ad litem or Court Appointed Special Advocate.

(2) – (3) [Unchanged.]

(f) – (g) [Unchanged.]

**(h) Access by Courts, Agencies, and Parties to Restricted Documents.**

(1) Unless otherwise provided by statute or court order, the following persons shall have access to all records in family law, ~~or~~ guardianship, or therapeutic court cases:

(A) – (B) [Unchanged.]

(2) Except as otherwise provided by statute or court order, the following persons shall have access to all documents filed in a family law, ~~or~~ guardianship, or therapeutic court case, except the Personal Information Sheet, Vital Statistics Form, Confidential Information Form, Domestic Violence Information Form, Law Enforcement Information Form, and Foreign Protection Order Form.

(A) – (C) [Unchanged.]

(i) [Unchanged.]



# *District and Municipal Court Judges' Association*

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***Past President***

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**JUDGE ANITA M. CRAWFORD-WILLIS**  
Seattle Municipal Court  
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**JUDGE ROBERT W. GRIM**  
Okanogan County District Court  
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**JUDGE DREW ANN HENKE**  
Tacoma Municipal Court  
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**JUDGE TYSON R. HILL**  
Grant County District Court  
(509) 754-2011

**JUDGE AIMEE MAURER**  
Spokane County District Court  
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**JUDGE KEVIN G. RINGUS**  
Fife Municipal Court  
(253) 922-6635

**JUDGE LAURA VAN SLYCK**  
Everett Municipal Court  
(425) 257-8778

**JUDGE KARL WILLIAMS**  
Pierce County District Court  
(253) 798-3312

**COMMISSIONER PAUL WOHL**  
Thurston County District Court  
(360) 786-5562

February 12, 2021

Honorable Linda CJ Lee  
Ethics Advisory Committee Chair  
Court of Appeals, Division II  
909 A St, Ste 200  
Tacoma, WA 98402-5115

Dear Judge Lee:

RE: ETHICS OPINION 20-07

The District and Municipal Court Judges Association (DMCJA) Board of Governors has reviewed the recent ethics advisory opinion 20-07 and would like the Ethics Advisory Committee (EAC) to consider the following response and request. The DMCJA believes that the EAC provides an important service to the entire judiciary and very much appreciates the guidance the EAC provides. While the DMCJA completely agrees that judicial conduct that promotes public confidence in the independence, integrity, and impartiality of the judiciary and that avoids impropriety and the appearance of impropriety is of the highest priority, it does not share the EAC's conclusion reached in opinion 20-07. We do not agree with a broad conclusion that all criminal defense attorneys who practice in a county's superior court who would serve as a pro tem judge over the same county's district court criminal matters undermine public confidence in the judiciary.

The EAC was asked if there were ethical issues with criminal defense attorneys who practice in a county's superior court serving as a pro tem in district court in the same county. In its opinion, the EAC begins by stating that there is no blanket prohibition on qualified defense attorneys serving as pro tem judges and concludes by stating with a bright line decision that there is one when it comes to criminal law.

The effect of this decision has decimated the amount of qualified and knowledgeable attorneys that are eligible to serve as pro tem judges when there are not direct disqualifying factors present in CJC 2.11. If attorneys who practice criminal law<sup>1</sup> do not serve as pro tem judges on criminal calendars in district and municipal courts, which make up the vast majority of calendars in courts of limited jurisdiction, then the pro

tem judges presiding in criminal matters are reduced to only lawyers who have no experience in criminal law. The public should have confidence that pro tem judges are knowledgeable and experienced in the issues they are asked to decide.

Another effect of this bright line rule recommended by the EAC is that it hinders the ability of the DMCJA to promote diversity. The entire judicial branch of the state of Washington is committed to address the “gavel gap” in terms of diversity. The criminal bar, which includes defense attorneys and prosecutors, is the most diverse group of lawyers and a pool of talent that courts must rely on not only for pro tem service but, for the future of the judiciary. Public confidence in the judiciary is highest when the face of the bench resembles the jurisdiction in which that judge presides.

The DMCJA agrees that there will be instances when attorneys should recuse themselves for various reasons, but these instances should be resolved on a case by case and court by court basis as discussed in opinion 20-07. The factors identified by the EAC are completely appropriate and each court should consider them when appointing a pro tem judge. Each pro tem judge should also consider them before accepting an appointment or ruling on an issue and/or a case. The factors identified by the EAC generally describe the current practice in any jurisdiction that appoints attorneys who practice criminal law as a judge pro tem.

It is also important to remember that anyone who serves as a judge pro tem in any court takes an oath to adhere to the Washington State and United States constitutions. Any judge pro tem is also subject to oversight of the Commission on Judicial Conduct (CJC). The public should have confidence that if any judge violates that oath he or she is subject to discipline from the CJC.

Finally, numerous former defense attorneys and prosecutors currently serve as some of the best elected and/or appointed judges in superior, district, and municipal courts. Many of those former criminal defense attorneys and prosecutors, including some DMCJA Board members, served as pro tem judges in courts of limited jurisdiction and gained valuable experience prior to being elected or appointed. They were elected or appointed in part because of their experience and their reputation for fairness that was developed while sitting as a judge pro tem.

The DMCJA appreciates the assistance provided by the EAC and agrees with the general reasoning and factors to consider that are given in the opinion. However, we respectfully request the EAC amend Opinion 20-07 to remove the bright line rule that concludes the opinion. The DMCJA believes that the factored test has been, and is an adequate safeguard to promote the integrity, independence, and impartiality of judges pro tem and that the test can be administered individually by each court and each judge pro tem. The DMCJA’s request to amend the opinion is based on the reasoning that disqualifying otherwise eligible attorneys from presiding over criminal matters simply because they practice in that area of law is overbroad. The DMCJA believes that the fact that an attorney who practices criminal law does not automatically give rise to an appearance of impartiality for that attorney to serve as judge pro tem on criminal matters. Additionally,

eliminating otherwise qualified attorneys to serve as pro tems has had a detrimental effect on the courts of limited jurisdiction and, arguably, the public when less experienced attorneys are chosen to preside over such matters.

The DMCJA has received feedback from many of its members regarding this decision and how such advice has impacted the operations of the courts. We have worked hard to listen to the concerns of our members and to unify a response instead of having multiple, individual questions posed to the committee.

Sincerely,



M.K. Goldsen

DMCJA President

cc: Ms. Shannon Hinchcliffe, AOC  
Mr. Dirk Marler, AOC

---

<sup>1</sup> Although the question answered by the EAC only pertained to defense attorneys, the reasoning of the opinion would appear to apply to prosecutors as well. Many courts of limited jurisdiction appoint out of jurisdiction prosecutors to serve as judges pro tem. The DMCJA, however, is not asking the EAC to opine on that issue.

## ARLJ 14 -- COURT ADMINISTRATOR EDUCATION

**(a) Purpose.** The protection of the rights of free citizens depends upon the existence of an independent and competent judiciary. Courts require skilled court administrators to ensure an open, fair and efficient justice system. This is particularly true in courts of limited jurisdiction—the court level the public most often turns to for services. This rule establishes minimum requirements for education and training of court administrators and equivalent employees in courts of limited jurisdiction.

### **(b) Definitions.**

(1) "Court administrator", as used in this rule, means the court administrator or equivalent employee in a court of limited jurisdiction to whom the presiding judge may delegate administrative functions described in GR 29(f). ~~Each district and municipal court presiding judge must designate at least one person as the court administrator for purposes of this rule.~~ The presiding judge of each district and municipal court shall designate a minimum of one court administrator or equivalent employee per court to comply with this rule.

(2) "Designee", as used in this rule, means the court administrator or equivalent employee as designated by the presiding judge.

(3) "AOC" means the Administrative Office of the Courts described in Ch. 2.56 RCW.

### **(c) Minimum education requirement.**

(1) ~~Each designee court administrator~~ shall attend and complete the Washington Court Administrator's Academy ("Academy") within twelve months of initial appointment. ~~as a court administrator in a court of limited jurisdiction.~~

(1)(2) Each court administrator or designee holding this position who has been a court administrator for fewer than four years at the time this rule becomes effective shall attend and complete the Academy within twenty-four months of the effective date of this rule.

(2)(3) The Academy shall consist of no fewer than [fifteen] hours of education and shall include instruction about roles and responsibilities of court

administration, ethics, GR 29, executive branch collaboration, court finances, human resources, and AOC resources and requirements.

~~(3)~~(4) The Academy will be offered in conjunction with the annual DMCMA program that receives funding allocated by the Board for Judicial Administration's Court Education's Court Education Committee (CEC). Subject to the availability of CEC and AOC resources, the Academy may also be offered as a webinar or streaming video, ~~if resources are available.~~

~~(5)~~ In the event of extreme hardship, a presiding judge may request on behalf of their ~~court administrator designee~~ a delay of not more than one year ~~in the court administrator's completion of the to complete the~~ Academy.

~~(4)~~(6) ~~The local court jurisdictions lack of adequate budgeting Failure of the local jurisdiction to adequately budget~~ for the ~~court administrator designee~~ to attend the Academy shall not constitute an extreme hardship.

#### **(d) Certified Court Manager Program.**

(1) A ~~court administrator designee~~ who has successfully completed the Academy is eligible to attend and complete a Certified Court Manager Program (CCMP) ~~program.~~

(2) The CEC, in consultation with the District and Municipal Court Management Association (DMCMA), will adopt and publish the required curriculum and accreditation standards for the CCMP. The CEC may award credit for self-study or teaching.

(3) Course credits will be given for programs the CEC determines enhance the knowledge and skills that are relevant to the ~~court administrator designee's~~ position.

~~(4)~~ CCMP certification shall be valid for [three] years.

~~(4)~~(5) A ~~court administrator designee~~ must complete at least ~~[15]~~15 hours of approved continuing education credits during the three years their certificate is valid to earn renewal of the certificate for an additional ~~[three]~~three years.

~~(5)~~(6) Credits earned by those who have received CCMP certification may not be carried forward into the next three-year certification period.



- (e) Reporting.** ~~The presiding judge or their designee shall annually register the name, address, and telephone number of the court administrator with the AOC as provided in ARLJ 12. The presiding judge or their designee shall report any change of court administrator to the AOC within 30 days.~~Each designee shall confirm with the Administrative Office of the Courts (AOC) on or before January 31 each year, in such form as the AOC shall prescribe, the designee's progress toward the minimum education requirements of section (c) of this rule during the previous calendar year. If the designee does not respond by January 31, their credits will be confirmed by default. A designee who does not have the requisite number of hours at the end of their three-year reporting period will have until March 1 to make up the credits for the previous three-year reporting period. These credits will not count toward their current three-year reporting period.
- (f) Compliance.** ~~A court administrator and any court personnel supervised in whole or in part by the court administrator who fails to satisfy the minimum requirements of this rule will be restricted from access to the Judicial Information System applications or data except as a public user.~~Notification of non compliance shall be reported to the chair(s) of the CEC and the presiding judge of the appropriate court.
- (g) Effective date.** This rule becomes effective January 1, 2022.



**DMCJA RULES COMMITTEE REPORT ON RULES PUBLISHED FOR COMMENT  
COMMENT DUE DATE: 30 APRIL 2021**

To: Judge Michelle Gehlsen, DMCJA President, and the DMCJA Board  
From: Judge Jeffrey D. Goodwin, DMCJA Rules Committee Chair  
Date: 26 February 2021

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Please find below the recommendations from the Rules Committee for proposed new rules and amendments published by the Washington State Supreme Court:

<b>GR 39</b>	<b>SUPPORT</b>	This is a new GR proposed by the Washington State LFO Workgroup. If adopted, this GR would incorporate all the relief provided under statute for remission of LFOs. This proposal adopts the indigency standards of RCW 10.101.010 <sup>1</sup> . The petition for relief would be submitted on a pattern form. The Committee agrees with the proponents' comments in the GR 9 cover sheet that this rule change would simplify and streamline the process for requesting LFO relief already available under statute and rule. No new LFO relief provisions are proposed within the rule.
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<sup>1</sup> RCW 10.101.010(3) "Indigent" means a person who, at any stage of a court proceeding, is:

- (a) Receiving one of the following types of public assistance: Temporary assistance for needy families, aged, blind, or disabled assistance benefits, medical care services under RCW [74.09.035](#), pregnant women assistance benefits, poverty-related veterans' benefits, food stamps or food stamp benefits transferred electronically, refugee resettlement benefits, medicaid, or supplemental security income; or
- (b) Involuntarily committed to a public mental health facility; or
- (c) Receiving an annual income, after taxes, of one hundred twenty-five percent or less of the current federally established poverty level; or
- (d) Unable to pay the anticipated cost of counsel for the matter before the court because his or her available funds are insufficient to pay any amount for the retention of counsel.

<b>CrRLJ 3.1</b>	<b>NO POSITION</b>	This amendment adds a requirement that counsel representing indigent persons be familiar with appellate indigent defense standards.
<b>CrRLJ 3.2(a) Recognizance</b>	<b>OPPOSE</b>	<p>This amendment to the rule proposed by Judge Kessler (Ret) that would preclude recognizance (bail / bond) as a pretrial release condition for non-violent offenses unless the accused has failed to appear on the current charge, is on probation for another charge, or has a pending charge pre-dating the current offense.</p> <p>Unless one of the above-noted factors is present, recognizance could not be ordered for a non-violent offense, even if evidence before the court supports a finding of a likely FTA. The judge would also be precluded from requiring recognizance for non-violent offenses even if evidence supported a finding of substantial danger that the accused will commit a violent crime, intimidate witnesses, or interfere with the administration of justice.</p> <p>CrRLJ 3.2 already contains a presumption of release without recognizance. In order to require recognizance, the court must make specific findings of a likely failure to appear or a substantial danger that the accused will commit a violent crime, intimidate witnesses, or interfere with the administration of justice. The current rule also requires the court to consider the defendant's financial circumstances and set recognizance adequate to assure the defendant's appearance. Correctly applied, the current version of CrRLJ 3.2 protects defendants from unnecessary and burdensome release conditions and provides the court the discretion to protect individuals and the public when release conditions are supported by evidence.</p> <p>The basis for this proposal, according to the GR 9 cover sheet, is a belief, without any supporting facts, that the existing requirements of CrRLJ 3.2 are often not honored. If judicial officers are not scrupulously honoring the requirements of the rule, the better remedy is education, not the stripping away discretion exercised by trial court judges properly applying the rule.</p>
<b>CrRLJ 3.2(b) Cash Bail</b>	<b>SUPPORT</b>	If adopted, this amendment would also eliminate the ability to post 10% on a bond and would permit cash bail. The committee supports this change in the current rule as it would the court with additional discretion in setting recognizance. Additionally, while a forfeited bond cannot be reinstated by the trial court, forfeited cash bail could be reinstated.

<b>CR 71</b>	<b>NO POSITION</b>	This proposed amendment to the Superior Court Civil Rules would establish a separate procedure for attorneys seeking to withdraw within 90 days of trial. The Committee considered whether a concurrent CRLJ would be beneficial to DMCJA members and concluded it would not. Issues surrounding civil trials in Superior Court are substantially different than those addressed in CLJs. Because this proposed amendment only impacts Superior Court, the Committee recommends no position.
<b>GR 22</b>	<b>NO POSITION</b>	These proposed amendments address family law and guardianship records. The DMCJA proposal regarding therapeutic court records will likely be presented during the next comment cycle.
<b>GR 23</b>	<b>NO POSITION</b>	This amendment addresses professional guardians.
<b>GR 24</b>	<b>NO POSITION</b>	This amendment modifies the definition of practice of law consistent with the new RDI
<b>APR 29</b>	<b>NO POSITION</b>	This is a new APR that moves trust account requirements to the APRs
<b>APR 30</b>	<b>NO POSITION</b>	This is a new APR permitting an attorney to transfer to voluntary incapacity inactive status.
<b>RDI</b>	<b>NO POSITION</b>	The Rules for Discipline and Incapacity (RDI) will replace the current attorney discipline and incapacity structure. If the RDI are adopted, the following rules will also be amended for conformity: GR 1: Classification of Rules GR 12.4: WSBA Access to Records GR 12.5 Immunity APR 1, 5, 8, 9, 12, 14, 15 LPORPCs 1.0, 1.8, 1.10, 1.12A LLLT RPCs 1.0B, 1.15A, 5.4, 5.8, 8.4 RPCs 1.0B, 1.6, 1.15A, 5.4, 5.6, 5.8, 8.1, 8.4, 8.5
<b>RPC 6.5</b>	<b>NO POSITION</b>	This amendment provides clarification to RPC 6.5 regarding notice of conflicts.

<b>APR 4</b>	<b>NO POSITION</b>	Clarifies the LLLT applicant’s ability to repeat examinations until the final LLLT examination.
<b>APR 5</b>	<b>NO POSITION</b>	Replaces the expiration of preadmission requirements to the July 31, 2022 end date
<b>APR 11</b>	<b>NO POSITION</b>	Adds a CLE requirement for at least one credit in equity, inclusion, and the mitigation of both implicit and explicit bias in the legal profession and the practice of law.
<b>APR 25.1</b>	<b>NO POSITION</b>	Restricts disbarred LLLTs from seeking reinstatement to practice.
<b>APR 25.2</b>	<b>NO POSITION</b>	Restricts disbarred LLLTs who have their conviction reversed, when it was the LLLT’s sole basis of disbarment, from being able to have direct application for reinstatement as a LLLT.
<b>APR 25.3</b>	<b>NO POSITION</b>	Removes LLLTs from the petition for reinstatement process after disbarment.
<b>APR 28</b>	<b>NO POSITION</b>	<p>Appendix 28 Regulation 3—Removes the requirement to complete the core courses prior to enrolling in the Domestic Relations practice area in accordance with Supreme Court Order 25700-A-1304 issued on August 6, 2020.</p> <p>Appendix 28 Regulation 4—Changes the definition of a “Limited Time Waiver” to remove the finite date, which exceeds the court’s vote to end LLLT candidate licensure. Changes the expiration of the waiver approval to incorporate the July 31, 2022 end date.</p> <p>Appendix 28 Regulation 10—Removes the ability for existing LLLTs to add additional practice areas.</p>

I also wanted to provide an update on several other rules provisions the DMCJA Rules Committee is working on.

ARLJ 11 – The new rule would address Court Administrator educational requirements. Rules is working with DMCMA for some clarification regarding the need to include the language referencing the Certified Court Manager Program within the proposed rule.

GR 11.3 / 11.4 – I have met with the Interpreter Commission Issues Committee and expressed DMCJA concerns regarding ability to comply with these new remote interpreter requirements. They are weighing whether to request recall of the rules and put a revised version out for publication. I have no heard anything further at this point.

CrRLJ 3.4 – Rules has determined that suggested revisions to CrRLJ 3.4 are premature. The consensus of the Committee is to defer any action until CLJs have had the opportunity to apply CrRLJ 3.4 and address any preliminary challenges to the mechanisms various jurisdictions will be implementing regarding the waiver provisions under CrRLJ 3.4(a) and securing the defendant’s appearance for additional hearings under the ‘good cause’ standard of CrRLJ 3.4(d)

CRLJ 5 – We are continuing to evaluate possible changes to the rule to allow electronic exchange of documents.

Respectfully,

Judge Jeffrey D. Goodwin  
Snohomish County District Court  
DMCJA Rules Chair

**A RESOLUTION**  
**OF THE**  
**DISTRICT AND MUNICIPAL COURT JUDGES’ ASSOCIATION**

WHEREAS, The District and Municipal Court Judges’ Association (DMCJA) has voted that its first priority is “Identifying and Eliminating Systemic Racism in our Justice system,” and

WHEREAS, the DMCJA Board has tasked the DMCJA Diversity Committee with development of an action plan to implement the Association’s first priority, and

WHEREAS, the DMCJA is committed to addressing factors that contribute to racial inequities in the court process and outcomes, and

WHEREAS, the Racial Equity Consortium (Consortium) that was established on December 4, 2020, chaired by Justice Yu of the Washington State Supreme Court, has requested that the DMCJA support the efforts of the Consortium through providing financial support to the Consortium, and

WHEREAS, the Consortium and the DMCJA are aligned in efforts to identify and eliminate systemic racism in our justice system, and


WHEREAS, the DMCJA Board has voted to provide \$5,000 in financial support of the Consortium for the 2021 Fiscal Year, and

WHEREAS, the DMCJA will transfer funds from the DMCJA Special Fund to the Consortium in accordance with DMCJA Bylaws and with direction from legal counsel.

NOW THEREFORE, be it resolved that the DMCJA shall provide the Consortium with a one-time financial support of \$5,000.

DATED THIS THE 3<sup>rd</sup> day of February 2021.

  
Michelle Gehlsen  
DMCJA President

  
Jeffrey R. Smith  
DMCJA Treasurer/ Secretary



To: District and Municipal Court Judges Association  
From: Washington State Misdemeanant Probation Association (MPA)  
Date: January 19<sup>th</sup>, 2021  
Re: Funding Request for the 2021 MPA Annual Conference

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We write on behalf of the Education and Training Committee for MPA. As co-chairs we are well into the planning process for our 2021 conference to be held virtually for the first time April 26<sup>th</sup> through the 28<sup>th</sup>. The vision of the 2021 conference is three-fold: 1) Back to the basics; 2) Following the Risk Principle; 3) After a DUI Conviction. We have attached our tentative agenda for the conference to illustrate these visions. The annual conference is often the only opportunity our membership has to receive training throughout the year, and we listen to their feedback when addressing the agenda.

After surveying our members, we have invited national speakers from the American Parole and Probation Association. Mark Stodola and Kathy Waters will be speaking on DUI supervision, and the Risk Principle. This information will allow Probation Officers to have the most current information based on national trends. James Henderson who is a worldwide speaker, an experienced Probation Officer, a faculty member for many nationally recognized agencies will present on domestic violence issues as they relate to probation.

We are seeking funding to help cover this seminar. In addition to the conference attendees, this seminar will also be open to all Judges, Clerks, and Probation Staff that may be interested in a one-day training event. The total expense to have Mr. Henderson and Ms. Waters is \$1,950.00 We kindly invite your association to consider contributing to this cost and would respectfully request \$1,200. Your generous contribution will allow us to offer our 2021 virtual conference for free. Furthermore, it would be our honor to list DMCJA as a contributing sponsor for our conference if you find yourself in the position to contribute.

We greatly appreciate your time in reviewing our request. Please contact Education/Training Co-Chairs Bryan Farrell ([bryan.farrell@clark.wa.gov](mailto:bryan.farrell@clark.wa.gov)) and/or Omar Gamez ([omar.gamez@edmondswa.gov](mailto:omar.gamez@edmondswa.gov)) with any questions, comments or if additional information is needed.

Enclosures: 2021 MPA Conference Tentative Agenda

Monday April 26<sup>th</sup>

Time	CEU's	Topic	Speaker
8:30-9:00am		Opening Remarks	Cathy, Omar & Bryan
9:00-9:30am	.5	Opening Address	?
9:30-9:45am		Snack Break	
9:45-11:30a	1.75	Coordinated Care integration/Jail Transitions	Ahney King –
11:30-1p		Lunch Business Meeting	
1-2:30p	1.5	After the Conviction	Mark Stodola/ Erin Holmes
2:30-2:45p		Snack Break/Giveaways	
2:45-4:30p	1.75	<b>One Million DUI's</b>	Mark Stodola/ Erin Holmes
4:30p		Closing Remarks/Giveaway	Omar & Bryan
	5.5		

Tuesday April 27<sup>th</sup>

Time	CEU's	Topic	Speaker
8:30a		Opening Remarks/Giveaways	Omar & Bryan
8:30-10a	1.5	DV/MRT	Mindy Breiner
10-10:15a		Snack Break-Giveaways	
10:15-11:30a	1.75	Interstate Compact	Tanja Gilmore
11:30-1p		Lunch/Awards	
1-2:30p	1.5	The Risk Principle/Following the research	Kathy Waters –
2:30-2:45p		Snack Break-Giveaways	
2:45-4:30p	1.75	The Risk Principle/Following the research cont.	Kathy Waters –
4:30p		Closing Remarks/Giveaways	Omar & Bryan
	6.5		

Wednesday April 28<sup>th</sup>

Time	CEU's	Topic	Speaker
8:30a– 9:15a	.75	Comings and Goings	James Henderson –
9:15a-10:00a	.75	Offender Accountability 1	James Henderson –
10:00a-10:15a		Snack Break/Lucky Duck	Omar\Bryan
10:15a-11:15a	1	Offender Accountability 2	James Henderson –
11:15a-11:30a		Closing Remarks	Cathy, Omar & Bryan
	2.5		
	14.5	Total CEU	



## 2020-2021 DMCJA Priorities

The DMCJA faces unprecedented challenges that compel us to rethink how we operate. New issues such as the Coronavirus (COVID-19) public health emergency compounded with the longstanding, chronic issue of systemic racism require us to respond with creativity and cooperation to meet these challenges. The DMCJA has demonstrated that it can be nimble and responsive to a pandemic. We must apply this rigor to dismantling systemic racism in our justice system. Given these challenging circumstances, our 2020-2021 DMCJA Priorities have become even more essential to create a fairer justice system.

### 1. Identifying & Eliminating Systemic Racism in our Justice System

Direct and systemic racism has created individual and community trauma. A fair justice system must earn people's trust and confidence in order to properly function. We must do better, especially since we are the courts in which most people interact. Action is required. Empty platitudes will solve nothing. This crisis will not be fixed overnight but will require a recommitment by each judge every day. To that end, DMCJA is committed to recruiting more judges of color that will better reflect our communities across the State. DMCJA will also seek to improve data and utilize more effective research to better identify where systemic racism exists within our justice system and then address those inequities with best practice solutions. This commitment guides and permeates all of the following priorities.

### 2. Adequate Court Funding

The Courts of Limited Jurisdiction (CLJ) cannot provide services or justice without appropriate funding. We need to educate the public, from the voters to the legislators, regarding the effect that funding has on our ability to serve the constitutionally protected interests of the public. We should assess the mandated services the court provides and question how we are expected to provide these services in an environment of shrinking budgets. Major projects that need adequate funding are listed below:

#### a. JIS/Case Management

The Courts of Limited Jurisdiction Case Management System (CLJ-CMS) Project is moving forward. The Project ran into some unforeseen obstacles on our first try to find a commercial product that meets Washington's district and municipal court needs. In 2019, the Project Steering Committee (PSC) selected a commercial off the shelf (COTS) product based on the recommendation of Gartner, an industry leading consulting firm. The PSC also recommended selecting Tyler Technologies as its vendor after failed state contract negotiations with Journal Technologies. The DMCJA is committed to the full and complete sharing of information among courts, therefore, our association continues to support the CLJ-CMS Project and considers it a top priority.

#### b. Courthouse Security

The safety of all who visit our courthouses remains a top priority for the DMCJA. Without adequate security, the safety of all patrons is in needless jeopardy, including:

- Members of the public summonsed for jury duty, traffic infractions, civil cases, and criminal cases
- Every party involved in domestic violence cases, including alleged victims and witnesses, who appear to deal with domestic violence criminal cases, protection order cases, stalking and anti-harassment cases
- Courthouse staff who are required to work every day in a building where disputes are resolved and where some of those involved in those disputes will present a risk for violence

General Rule (GR) 36, *Trial Court Security Rule*, as well as Minimum Court Standards, became effective on September 1, 2017. Judge Rebecca Robertson, Federal Way Municipal Court, and

Judge David Steiner, formerly King County District Court, prepared a GR 36 implementation guideline for DMCJA members that was disseminated to the association on August 1, 2017. Further, the DMCJA Long Range Planning Committee supports educating the association membership about pursuing federal grants related to courthouse security.

i. Courthouse Security Task Force

The DMCJA will actively participate with the Board for Judicial Administration (BJA) Court Security Task Force. Judge Rebecca Robertson, serves as the Co-Chair. DMCJA members also participate with this group. Ms. Harvey, DMCJA Policy Analyst, will also work closely with this task force. These DMCJA representatives will ensure that district and municipal court security issues are implemented in any and all reports and materials created by this initiative.

c. Access to Justice (Court Education, Interpreters and Technology Expansion)

Access to justice is critical to the citizens of Washington State. Access includes: quality interpreter services, courtroom and court staff accessibility, technological related access, and the facilitation of services for self-represented litigants. Several issues related to interpreters should be highlighted, including ADA/foreign language interpreters, the quality of interpretation options and access to interpreters. In our digitized world, members of the public should also have the option of using technology to access the courts. The DMCJA has supported the efforts of the BJA Court System Education Funding Task Force and BJA Interpreter Services Funding Task Force. Both task forces have obtained requested funds for court interpreter services and online court education, respectively. The DMCJA should continue to track pilot initiatives, such as Tukwila Municipal Court's robot, *Sheldon*, which is used to provide remote interpreter services.

**Sample Image of Robot for Interpreter Services**



3. Educate Justice Partners

To accomplish the goals of our member courts and the DMCJA as a whole, we must educate the executive and legislative branches of both local and state government. Through such education, the other branches of

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government will learn of our accomplishments and needs. The Public Outreach Committee is tasked with developing materials that will assist both urban and rural court judges in educating local governmental agencies and the public. We may likely find that topics of importance to the judiciary may be just as important to cities, counties, and the state. These topics include, but are not limited to security concerns, court funding, the separation of powers, court administration, access to justice and access to court records and court information. Committee members suggested several ways to begin educating our justice partners, including creating reference materials for judges to obtain in a centralized repository on the Inside Courts web site. Initially, this repository will contain documents for use in contacting and informing local legislators, council members, and partner organizations of our accomplishments and needs. The DMCJA Public Outreach Committee will now serve as a resource for judges to find programs and plans for such things as state of the court addresses to the local funding sources and other community partners. Such partners may include: Association of Washington Cities (AWC), Washington Association of Prosecuting Attorneys (WAPA), Washington State Association of Municipal Attorneys (WSAMA), Washington State Association of Counties (WSAC), risk management agencies, city and county councils, local school districts, and civic and social clubs. Our members have done some amazing work in their communities and it is time for the public and governmental entities to learn about our courts and judges.

a. Public Outreach Committee

The DMCJA Public Outreach Committee has determined that its charges are (1) to educate justice partners on the accomplishments and challenges of district and municipal courts, and (2) to provide resource materials to assist DMCJA members when communicating with local governmental entities and stakeholders. This Committee will continue to partner with the Council on Independent Courts to educate justice partners.

b. Collection of Legal Financial Obligations (LFOs)

This issue was originally categorized under the heading of getting judges out of the money collection business. At the 2015 Board Retreat, the DMCJA Board discussed the difficulties of removing the courts from collecting LFOs and determined that a legislative change is necessary because laws require district and municipal courts to collect fines. In discussing this issue, the Committee determined that the category should be amended from *Courts out of the Collection Business* to the broader category of *Collection of Legal Financial Obligations*. The Committee recommends that the DMCJA consider *State v. Blazina*, 182 Wash.2d 827, 344 P.3d 680 (2015), legislative proposals, and court funding issues to address the courts' involvement in the collection of LFOs.

4. Preserving the Independence, Integrity, Quality, and Consistency of the Courts of Limited Jurisdiction

The purpose of this priority is to ensure that justice is dispensed fairly throughout the state for all criminal defendants. The DMCJA thinks the court system is bifurcated and administrative court funding should be consistently applied throughout the State to allow all courts to maintain their independence from the executive and legislative branches of government. Judges should not be in jeopardy of losing their positions based upon the exercise of judicial independence. In order to reach this goal, the DMCJA Board created the Judicial Independence Fire Brigade Committee in May 2017. The Workgroup on Judicial Independence, a subgroup of the Fire Brigade Committee, which has changed its name to the Council on Independent Courts ("CIC"), has proposed suggested amendments to General Rule (GR) 29 and assists judges experiencing judicial independence related issues. In 2019, the DMCJA membership voted for the CIC to become a standing committee. The DMCJA needs to work to maintain the quality and consistency of justice across all courts of limited jurisdiction. We must continue to work to remove statutory disparities between district and municipal courts and monitor regional courts initiatives.

5. Foster Development of Therapeutic Courts (Community Courts, Mental Health Courts, Veterans Courts, Drug Courts, etc.)

The purpose of this priority is to address pressing issues facing our court community, such as mental health, homelessness, veteran needs, and drug addiction. The Board is concerned with the consistent management of mentally ill offenders. Defendants who do not arise to the level of the criminally insane, RCW 10.77, but need housing and services should be able to get the attention that they need in all Washington State courts.

6. Member Involvement

The DMCJA fulfills its statutory obligations through its committees. Therefore, the Board should actively encourage its members to participate in the committee work and governance of our organization. Some examples of encouraging member involvement include: (1) performing skits related to membership involvement during the Annual Spring Conference, (2) sponsoring a break out session about the association during Judicial College, and (3) highlighting members who have served on committees. Face to face committee meetings during annual conferences, placing committee sign-up sheets in the room during the annual DMCJA Business meeting, and providing an option to skype in to committee meetings may also encourage more member participation. It is also beneficial for the DMCJA to have a succession plan and active mentoring opportunities as judges leave the bench and new judges are elected or appointed. Approximately twenty-eight percent (28%) of the membership participate on DMCJA Committees.

**From:** District and Municipal Court Judges' Association – subject to public disclosure  
[mailto:PUBLICDMCJA@LISTSERV.COURTS.WA.GOV] **On Behalf Of** Oyler, Stephanie  
**Sent:** Thursday, March 4, 2021 9:53 AM  
**To:** PUBLICDMCJA@LISTSERV.COURTS.WA.GOV  
**Subject:** [PUBLICDMCJA] DMCJA - Action Requested: Court Funding and HB 1320

*This email is sent on behalf of DMCJA President, Judge Michelle K. Gehlsen, and DMCJA Legislative Committee Co-Chairs Judge Kevin Ringus and Commissioner Paul Wohl.*

Dear Colleagues:

We write for your help addressing a court funding crisis developing this legislative session.

As you read this, the Legislature is considering dozens of meritorious and forward-thinking policy changes that will directly impact court operations. The District and Municipal Court Judges' Association (DMCJA) supports many of these reforms. While the reforms and goals are laudable, they won't pay for themselves. One bill with significant impacts, SHB 1320, is entirely unfunded. The current proposal is to delay the implementation of the bill and address funding and other issues in the future. Historically, that process has not worked to our benefit. Without some substantial changes, we can expect the costs to fall to our county and city budgets.

DMCJA has been working overtime to educate legislators about the costs, workload demands, and realistic implementation timelines. Many of you have helped in this effort. But it is important that county and city officials also understand the actual costs of these proposals and the consequences for their budgets. They often have relationships with local legislators that can add gravity to the concerns being raised. Accordingly, we ask you to contact your county/city commissioners, councilmembers, mayors, and executives to discuss this bill and the financial consequences if state funding is not appropriated.

Four documents are attached to this email. First is a letter template for you to send to your local elected officials. Based on your preferences, it can be sent by you, individual judges, or collectively by your full bench. Next is a breakdown of some of the major costs associated with this bill as calculated by the Superior Court Judges' Association. Their analysis applies equally to us. Third, an impact analysis provided by King County District Court and how much it will cost them to implement this bill. You may want to run a similar analysis for your court or use the analysis from King County for illustrative purposes. The final attachment is AOC's Judicial Impact Fiscal Note, which outlines some of the additional administrative costs.

The fiscal impact of this bill would be significant even in the best of times. Today, with courts and government resources severely challenged by the pandemic, they are staggering.

To reiterate, the DMCJA applauds important reforms, but it implores a realistic assessment of what is possible. Please reach out to your local city/county officials as soon as you can. The Legislature moves quickly. Time is of the essence to share these concerns with local officials.

Sincerely,

Judge Michelle Gehlsen  
DMCJA President  
[Michelle.Gehlsen@kingcounty.gov](mailto:Michelle.Gehlsen@kingcounty.gov)

Judge Kevin Ringus  
DMCJA Leg. Cmte Co-Chair  
[kringus@cityoffice.org](mailto:kringus@cityoffice.org)

Commissioner Paul Wohl  
DMCJA Leg. Cmte Co-Chair  
[paul.wohl@co.thurston.wa.us](mailto:paul.wohl@co.thurston.wa.us)

SAMPLE LETTER FROM JUDGES TO COMMISSIONERS/COUNCIL MEMBERS AND EXECUTIVES/MAYORS

Dear Commissioner/Councilmember/Executive/Mayor \_\_\_\_\_:

I/We are writing to alert you to a bill pending in the state Legislature that will have a significant impact on our County/City budget and court operations. This bill, SHB 1320, has merit and important goals. To achieve the intended goals, however, this bill will impose substantive requirements on, and increase the budgets for, your county/city courts. It is extremely important to note that as of this writing, none of these substantial fiscal impacts are funded.

An illustrative impact of SHB 1320 is attached. It is written from the Superior Court perspective, but the analysis and fiscal impacts apply across the board. If passed, it is difficult to see how your county/city court(s) will be able to meet its/our Constitutional obligations and fulfill these mandates without substantial funds added to our budget to expand staff and operational resources. The financial burden to comply with new mandates will fall to our county/city.

Two obvious local financial impacts are readily apparent. First, by providing for attorneys to be assigned on civil cases (currently not required), our county/city will be paying for the costs of these appointments. Second, the implementation and coordination of IT work to accommodate the proposed database and information exchange will impact our local IT departments.

As you well know, no county/city in Washington has been spared by the financial crisis our nation faces. Almost every county/city is experiencing budget cuts, furloughs, program changes, and even lay-offs. We cannot conceive how our county/city can fund costs associated with this bill.

The District and Municipal Court Judges' Association (DMCJA) has been working hard to educate legislators about how their bills will affect court operations, costs, and county/city budgets. DMCJA does this on a daily basis – testifying at hearings, contacting legislators, and offering alternatives to bill sponsors. We also work collaboratively with the Washington Association of Counties (WASAC) and the Association of Washington Cities (AWC) to share this message with legislators. We are deeply concerned that our voices in these venues have not sufficiently communicated the real and critical financial impacts of these measures on state, county, and city budgets.

I/We need your help. I/We ask you to communicate this message directly with our local state legislators. Legislators have conveyed the approach of passing this policy, delaying its effective date, and leaving it for a future legislature to determine fiscal impacts and appropriate funding mechanisms. Historically, this approach has not worked well for counties and cities. We have been left holding the bag and disappointing our residents who have been promised unfunded mandates.

Please feel free to contact me/us with any questions you might have. You are also welcome to contact the DMCJA President, Judge Michelle Gehlsen, or the DMCJA Legislative Committee Chairs, Judge Kevin Ringus or Commissioner Paul Wohl.

Sincerely,

Presiding Judge XXXXXX OR The judges of XXXX District/Municipal Court.